

2011/2012 Fees & Charges



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Former Waikato District Council

Regulatory

Planning and planning information

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

Applications for land use consent

In addition to the listed deposit or charge, all land use consent applications (except those for outline plans) incur a minimum monitoring charge.

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|---|---------------------------------------|--------------------|
| Non-notified applications | | |
| <i>The following minimum deposits and fixed charges apply for non-notified applications for land use consent:</i> | | |
| Controlled activities | 1,200.00 | - |
| Resited buildings | | |
| Factory farming activities | 1,200.00 | - |
| Other | 1,200.00 | - |
| Restricted Discretionary activities | | |
| Activities arising from operative District Plan Section 36 (Land Transport) | 1,200.00 | - |
| Other | 1,400.00 | - |
| Discretionary activities | | |
| Residential dwellings and accessory buildings which cannot meet the conditions for a permitted activity in the zone. | 1,200.00 | - |
| Other | 2,100.00 | - |
| Non-complying activities | | |
| | 3,000.00 | - |
| Limited notification applications | | |
| The deposit for any application for land use consent will be the deposit required for a non-notified application of the same type plus \$1,600.00 <i>(Refer to Appendix A for information on minimum deposits).</i> | Deposit as listed above + 1,600.00 | - |

Applications for land use consent continued

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|--|-------------------------------------|--------------------|
| <p>Notified applications The deposit for any notified application for land use consent will be the deposit required for a non-notified application of the same type plus \$3,100 (Refer to Appendix A for information on minimum deposits).</p> | Deposit as listed on page 6 + 3,100 | - |

Bonds

Signing fees are included.

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|---|-----------------------|------------------------------|
| <p>Preparation and signing of any bond (except resiting bonds), covenant, legal document or variation thereto required as condition of consent <i>RMA sections: 108 & 109</i></p> <p><i>Note: The Council will meet the actual internal legal costs associated with covenant document preparation where covenants are entered into on a voluntary basis, such as costs to be met by the conservation fund. Where any other document requires more than three hours work an extra charge based on the Legal Counsel's hourly rate will be made.</i></p> | - | 505.00 |
| <p>Application to vary or extend time in respect of any bond, covenant or consent notice under RMA sections 108 and 109 (includes preparation of documents).</p> | - | 570.00 |
| <p>Bond discharges (except for cash resiting bonds)</p> | | |
| Legal document | - | 190.00 |
| Site inspection and mileage | - | 110.00 per hour + 0.82/km |

Resited buildings

The charges associated with partial refunds of bonds will be deducted from the final refund prior to the issue of the refund.

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|--|-----------------------|---------------------------|
| Relocation bond preparation fee | - | 265.00 |
| Partial bond refunds (administration fee/per site inspection) | - | 80.00 |
| Partial bond refunds (site inspections associated with partial refunds/per site inspection). | - | 110 per hour + 0.82/km |

Applications for subdivision consent

In addition to the listed deposit or charge, all subdivision consent applications incur a minimum monitoring charge.

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|---|--|--------------------|
| Non-notified applications | 2,700.00 | - |
| Controlled activities | | |
| RMA section 226 Certificates | 2,700.00 | - |
| Discretionary & restricted discretionary activities | 2,700.00 | - |
| Non-complying activities | 3,000.00 | - |
| Limited notification applications | Deposit as listed above + 1,600.00 | - |
| The deposit for any application for subdivision consent will be the deposit required for non-notified application of the same plus \$1,600.00. | | |
| Notified applications | Deposit as listed above + 3,100.00 | - |
| The deposit for any notified subdivision application will be the deposit required for a non-notified application of the same plus \$3,100.00. | | |

Actions related to all types of subdivision consent

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|---|-----------------------|--------------------|
| (a) RMA section 223 Certificates (s.305, LGA) Survey Plan Approval | - | 370.00 |
| (b) Preparation and signing of any bond, covenant, legal document or variation thereto required as a condition of consent or enable the issue of a completion certificate (RMA sections 108 & 109) | - | 510.00 |
| <i>Note: The Council will meet the actual internal legal costs associated with covenant document preparation where covenants are entered into on a voluntary basis, such as costs to be met by the conservation fund. Where any other document requires more than three hours work an extra charge based on the Legal Counsel's hourly rate will be made.</i> | | |
| (c) Completion certificate | - | 320.00 |
| (d) Preparation of any consent notice | - | 370.00 |
| (e) Change or cancellation of consent notice, including preparation of document | - | 530.00 |
| (f) Clearance Certificates in preparation for RMA section 224 Certificates <i>This charge constitutes actual processing cost plus mileage.</i> | - | Actual costs |
| (g) RMA section 224 Certificate <i>Note: All charges in (e) and (f), plus any additional charge outstanding from the processing of the subdivision consent, must be paid prior to the release of the section 224 Certificate.</i> | - | 370.00 |
| (h) Application to vary or extend time in respect of any bond, covenant or consent notice under RMA sections 108, 108A, 109 and 222(2), includes preparation of the document | - | 570.00 |
| (i) RMA section 223 or 224 Certificates – resigning | - | 265.00 |
| (j) Bond discharges | - | 190.00 |
| (k) Approvals and Certificates under Part XXI LGA 1974 | 510.00 | - |
| (l) Cross-lease amendments (signing fee not included) | 1,400.00 | - |

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|--|-----------------------|--|
| (m) Easement approvals – report and certificate (RMA section 243) | 510.00 | - |
| (n) Revocation of easements – report and certificate (RMA section 243) | 510.00 | - |
| (o) Cancellation of amalgamation condition (RMA section 241) | 510.00 | - |
| (p) Fees paid by the Council to the District Land Registrar, Department of Conservation and other public body relating to any matter connected with an application for subdivision. | - | Actual cost including administration costs |
| (q) Fees for creation of all new property files for each new lot created during subdivision. <i>Note: This fee will be charged at the 224 clearance stage.</i> | - | 55.00 (per lot) |

Applications for requirements for designation and heritage orders

The following minimum deposits apply for non-notified applications for requirements for designations or heritage orders.

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|---|-----------------------|--------------------|
| (a) Requirements for designation | 3,200.00 | - |
| (b) Requirements for alteration to a designation | 1,300.00 | - |
| (c) Requirements for removal of a designation | 1,100.00 | - |
| (d) Applications to determine that a designation should not lapse under RMA sections 184(1)(b) and 2(b) | 1,300.00 | - |
| (e) Requirements for heritage orders | 1,100.00 | - |
| (f) Requirements for the removal of heritage orders | 1,100.00 | - |
| (g) Outline plans (RMA section 176A) | 850.00 | - |
| (h) Waiver of requirement for the outline plan (RMA section 176A(2)) – Building consent only | - | 210.00 |
| (i) Waiver of requirement for outline plan (RMA section 176A (2)) – other | 550.00 | - |

Notified applications

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|--|---------------------------------------|-----------------------------|
| The deposit for any notified notice of requirement or heritage order will be the deposit required for non-notified application of the same type plus \$3,100.00 | Deposit as listed above + 3,100.00 | - |
| The requiring authority or heritage protection authority shall pay the actual and reasonable costs incurred by the Council in monitoring the conditions of notices of requirement and heritage orders (RMA section 36(1)(d)) | - | Actual and reasonable costs |

Miscellaneous charges relating to all type of resource consents

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|--|-----------------------|--|
| (a) Applications for extension of time (RMA sections 125(1)(b), 126(2)(b)) | 1,200.00 | - |
| Change, review or cancellation of Land Use Consent Conditions (RMA sections 127-132) | 1,200.00 | - |
| Change, review or cancellation of Subdivision Consent Conditions (RMA sections 127-132) | 3,000.00 | - |
| Objections (RMA section 357, 357a & 357b) <i>Note: Council's policy determines that it may decide, on a case-by-case basis, to refund any deposit paid of the Council upholds the objection in its entirety.</i> | 1,200.00 | - |
| Preparation of minor covenants or any variations thereto | 350.00 | - |
| (b) Certificates of Compliance (RMA section 139) | 850.00 | - |
| (c) Easement approvals (LGA 1974 section 348) | 950.00 | - |
| (d) Preparation of any document or certificate for the purposes of the Overseas Investment Office or for any purpose under any such enactments or regulations. | - | 510.00 |
| (e) Resource management planning certificates under the Sale of Liquor Act 1989 | - | 330.00 |
| (f) Every other certificate, authority, approval, consent, or service given, or inspection made by the Council under any enactment or regulation not otherwise mentioned elsewhere in this schedule where such enactment contains no provision authorising the Council to charge a fee and does not provide that the certificate, authority, approval, consent, service or inspection is to be given or made free of charge | - | 370.00 |
| (g) The applicant will reimburse any fees paid by the Council to Commissioners, consultants, advisers, solicitors and other creditors related to any matter connected with a resource consent or certificate application. | - | Actual cost including administration costs |

Deposits

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|--|-------------------------|--------------------|
| <p>(a) Any deposit required under this schedule of charges for any application for a resource consent or requirement for designation or heritage order may be increased up to the stated maximum, where the matter to which the charge relates has any of the following attributes or for any other reason deemed appropriate by the Regulatory General Manager:</p> <ul style="list-style-type: none"> <input type="checkbox"/> it is a large development proposal; or <input type="checkbox"/> it is likely to involve significant potential effects on the environment; or <input type="checkbox"/> it involves major policy issues; or <input type="checkbox"/> it is likely to involve Council in significant research or investigation; or <input type="checkbox"/> it will involve the notification of over 35 parties; or <input type="checkbox"/> it is a subdivision involving more than 10 lots. <p>(b) The Regulatory General Manager shall have the right to reduce deposits to the level of expected cost in circumstances where here or she considers this appropriate.</p> <p>(c) The Regulatory General Manager shall have the right to vary deposits and final charges for heritage order requests if, in his or her opinion, some of the benefits are to the community as a whole.</p> <p>(d) Where an application involves both a land use and a subdivision consent, and is to be notified, then only one deposit for a notified application may be required.</p> | Up to 27,000.00 maximum | - |

Hearings

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|---|-----------------------|--------------------|
| For the hearing of any application made under the Resource Management Act a charge will be made of the costs of planning staff, technical advisers, secretariat and administration. | - | Actual costs |
| Hearing by external Commissioners – the actual costs to hear an application will be charged to the applicant. | - | Actual costs |
| Hearings by Concillors – hearings by the Hearings | - | 80.50 |

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|--|-----------------------|-----------------------|
| Committee incur a fee for each Councillor, including time spent on site visits (as measured from the hearing venue). | | (per Councillor hour) |
| In instances where an applicant does not give at least 48 hours' written notice of a request for cancellation, withdrawal or postponement of a scheduled hearing, the Council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing. | - | Actual costs |
| Pre-hearing meetings | - | Actual costs |

Application for a change to the District Plan

| Description of service | Minimum deposit \$ | Fixed charge \$ |
|--|-------------------------|--------------------|
| A charge shall be made to recover the actual costs to prepare a private Change to the District Plan <i>(Refer to Appendix A for which the charge relates)</i> | Up to 27,000.00 maximum | - |

Planning information

| Description of Service | Charges \$ |
|--|--------------------|
| Land Information Memoranda (LIM) <i>Requests for the supply of information in writing about a property including plan and resource consent details, service details, requisitions and rates, and any other matters within Council records.</i> | |
| Urban | 190.00 |
| Rural | 265.00 |
| Commercial/Industrial | 320.00 |
| Urgent LIM For the supply of a LIM within three working days | As above +65.00 |
| Urban | 190.00 + 65.00 |

| Description of Service | Charges \$ |
|---|--|
| Rural | 265.00 + 65.00 |
| Commercial/Industrial | 320.00 + 65.00 |
| Copying of Planning Information | |
| <i>Resource Management Act 1991: section 36</i> | |
| A charge may be made for the copying of information relating to plans and resource consents and Council's resource management functions under section 35 of the RMA and the supply of any document. | Actual and reasonable cost of copying and administration |
| Planning Information Research | |
| Recovery of actual and reasonable costs in researching information provided that the first 15 minutes shall be at no charge. Charges shall be as agreed with the General Manager – Regulatory. | |
| | Actual costs |
| Circulation of Planning Documents | |
| A charge shall apply to the circulation of copies of notified resource consents to persons or organisations not otherwise required by law to receive such documents | 370.00 |
| Certificate of Title & ordering documents through LINZ | |
| | 20.00 |

Appendix A: Planning charges

Basis of charges

The Waikato District Council has adopted a user pays policy for all resource consent applications and other activities and services that the Council carries out under the Resource Management Act 1991 (RMA). The purpose of the charges is to recover the actual and reasonable costs incurred by the Council.

The activities and services that will attract user pays charges are listed in this schedule. The purpose of each charge is to recover the cost of receiving and processing applications and issuing decisions. The schedules of and criteria for development contributions that may be required as a condition of any consent are listed under Reserve and Development Contributions for Community Facilities, Roading Contributions, Stormwater and Rural Drainage Development Contributions, Wastewater and Water supply Development Contributions.

Hearings by the Hearings Committee incur a fee of \$80.50 per hour per Councillor, including site visits (as measured from the hearing venue); hearings by external Commissioners incur the actual costs of the Commissioners. All hearings also incur the actual administration costs of the hearing.

These fees and charges and development contributions apply for work carried out and decisions issued on or after 1 July 2011, irrespective of when the application was lodged. All references are to the Resource Management Act 1991 unless specified otherwise.

Timing of payments

All the charges and amounts listed in this schedule (unless otherwise specified) are payable in advance of any action being undertaken by the Council. Pursuant to section 36(7) of the RMA the Council need not perform the action to which the charge relates until the charge has been paid in full. Note that documentation or certificates may not be issued until cheques are cleared.

Deposits

Deposits are initial charges payable at the time an application is submitted to the Council for processing. Notwithstanding that a deposit may be paid, the Council will commence processing the application only when it is satisfied that the information received with the application is adequate.

Since resource consent applications can vary significantly in their content and nature, the Council cannot set one fixed charge that would be fair and reasonable in every case. The deposit shown in the schedule is the minimum deposit for that particular application category. A deposit higher than the minimum could be required and this would be dependent on the nature and scale of each specific application.

During the course of processing an application the Council may charge on-going deposits in relation to costs incurred above deposits already received. A deposit of estimated hearing costs will be required before any hearing date is finalised. This is to ensure that a reasonable cash flow is achieved for the Waikato District Council. Pursuant to section

36(7) of the RMA the Council reserves the right to cease or suspend processing of any consent where any amount invoiced remains unpaid.

When the processing of an application has been completed and a decision has been made, the Council will then finalise the cost of processing the application. The deposit may cover the Council's actual costs in many cases. Should the deposit paid be too much or be insufficient in any particular case then the Council will make a refund or impose an additional charge as appropriate.

Any deposit required under this schedule of charges for any application for a resource consent or requirement for designation or heritage order may be increased up to the stated maximum where the matter to which the charge relates has any of the following attributes or for any other reason deemed appropriate by the Environmental Services Group Manager:

- it is a large development proposal; or
- it is likely to involve significant potential effects on the environment; or
- it involves major policy issues; or
- it is likely to involve Council in significant research or investigation; or
- it will involve the notification of over 35 parties; or
- it is a subdivision involving more than 10 lots.

The Regulatory General Manager shall have the right to reduce deposits to the level of expected cost in circumstances where he or she considers this appropriate.

The Regulatory General Manager shall have the right to vary deposits and final charges for heritage order requests if, in his or her opinion, some of the benefits are to the community as a whole.

Where an application involves both a land use and subdivision consent, and is to be notified, then only one deposit for a notified application may be required.

Refund of charges

Pursuant to section 36(5) of the RMA, the Council will remit the whole or any part of the charges listed in this schedule where the deposit paid is greater than the costs incurred by the Council in processing the application. Any refunds due will be paid after the Council has assessed the final costs of processing the application.

Additional charges

An additional charge may be required under section 36(3) of the RMA where the deposit is inadequate to enable Council to recover its actual and reasonable costs relating to any particular application.

An additional charge to recover actual and reasonable costs will be made where the costs exceed deposit/s paid.

List of charges

A charge shall be made for each type of application or action listed. All charges and deposits are inclusive of GST at 15%.

Building control

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

Project Information Memoranda (PIM)

Building Act 2004: sections 219 and 32

The charge is for the preparation and issuing of the PIM and is payable on application.

| Description of service | Fixed charge \$ |
|--|--------------------|
| (a) Building work valued up to \$20,000 including structures as listed under Building consents (b)(i) and (b)(ii) below, but excluding items listed under (a) , (c) and (j) below. | 125.00 |
| (b) Building work valued up to and including \$1,000,000 | 180.00 |
| (c) Building work valued over \$1,000,000 | 245.00 |

Building consents

Building Act 2004: section 219

Includes cost of final Code Compliance Certificate

| Description of service | Fixed charge \$ |
|--|-------------------------------------|
| Solid Fuel Heaters | 190.00 (+ 135.00 per inspection) |
| (a) Minor plumbing and drainage (e.g en-suites, septic tanks, other small works involving no increase in building area), demolitions, signs. | 190.00 (+ 135.00 per inspection) |
| (b)(i) Building work valued up to \$20,000: including decks, garages, carports, conservatories, shade cloth structures, pools, farm buildings, re-plied dwellings, vat stands, retaining walls, resited garages and farm buildings. | 370.00 (+ 135.00 per inspection) |
| (b)(ii) Building work valued up to \$20,000: including temporary or transportable classrooms, garages converted to habitable rooms, off-site construction (e.g. transportable houses). | 400.00 (+ 135.00 per inspection) |

Building consents continued

| Description of service | Fixed charge \$ |
|---|---------------------------------------|
| (c) Erection and removal of marquees for temporary events <i>Note: In some instances a resource consent may also be required.</i> | 190.00 (+ 135.00 per inspection) |
| (d) Dwelling additions up to \$20,000 in value Commercial and public buildings up to \$20,000 in value (includes toilet blocks). | 475.00 (+ 135.00 per inspection) |
| (e) All building work of value from \$20,001 up to \$100,000 | 835.00 (+ 135.00 per inspection) |
| (f) All building work of value from \$100,001 up to \$150,000 | 1,230.00 (+ 135.00 per inspection) |
| (g) All building work of value from \$150,001 up to \$500,000 | 1,685.00 (+ 135.00 per inspection) |
| (h) All building work of value from \$500,001 up to \$1,000,000 | 1,930.00 (+135.00 per inspection) |
| (i) Buildings over \$1,000,000 in value For every \$100,000 over \$1,000,000 an extra \$120.00 is payable. | 2,360.00 (+ 135.00 per inspection) |
| (j) Stock underpasses and farm bridges. Includes two building inspections and engineering input into checking of plans, technical advice and inspection of site before and after installation. | 1,050.00 |
| All consents – Accreditation Levy <i>Building Act 2004: sections 215 and 219</i> | 40.00 |

Code Compliance Certificates

Building Act 2004: sections 95 and 93(2)(b)

| Description of service | Fixed charge \$ |
|--|-------------------------------------|
| To issue a final Code Compliance Certificate in respect of a building consent that has already been issued an interim Code Compliance Certificate. | 130.00 (+ 135.00 inspection fee) |
| Application for extension of time to apply for a Code Compliance certificate. | 105.00 |

Other building fees and charges

| Description of service | Fixed charge \$ |
|---|------------------------------------|
| Resiting report | 90.00 (+ 135.00 inspection fee) |
| Officer's hourly rate (outside the district only) | 105.00 (per hour) |
| Mileage costs per km (outside the district only) <i>Note: A refundable bond pursuant to section 108 of the RMA, and is based on the estimated cost of works required to meet conditions of resource consent.</i> | 0.82 |
| Application for temporary accommodation <i>Building Act 2004: section 219</i> | |
| Available only while an applicant is building a dwelling <i>Note: A refundable performance bond of \$5,000 is also required under the RMA 1991 to ensure that occupation of the temporary premises is discontinued within the agreed period.</i> | 205.00 |
| Compliance Schedules and Building Warrants of Fitness <i>Building Act 2004: sections 100, 108 & 219</i> | |
| First inspection of new commercial buildings with specified systems and issue of Compliance | 165.00 |
| Amendment to Compliance Schedule | 55.00 |
| Annual audit inspection and issue of Building Warrant of Fitness | 165.00 |
| Re-inspection if required | 135.00 (per inspection) |
| Administration and issue of Building Warrant of Fitness in non-inspection year | 55.00 |
| Application for dispensation and waivers <i>Building Act 2004: section 219</i> | |
| Dispensation from provisions of the Building Act 2004 or the Fencing of Swimming Pools Act 1987 | 135.00 (per hour) |
| Application for a Building Certificate <i>Sale of Liquor Act 1989: sections 9, 31 & 55</i> | |
| Inspection of premises for fire safety and access for people with disabilities | 250.00 |

Other building fees and charges continued

| Description of service | Fixed charge \$ |
|---|---------------------------------|
| Certificate of Acceptance | |
| <i>Building Act 2004: section 96</i> | |
| <i>Note: In addition, these projects are liable for all the fees that would have been payable had the owner (or the owner's predecessor in title) applied for building consent before carrying out the building work.</i> | |
| Application fee only (includes the cost of one inspection) | 490.00 |
| Certificate for public use | |
| <i>Building Act 2004: section 363A</i> | |
| To issue a Certificate for public use in respect of a building subject to the provisions of section 363A of the Building Act 2004. | 145.00 |
| Inspections to check compliance with conditions of the certificate | 135.00 (per inspection) |
| Fencing of swimming pools | |
| <i>Fencing of Swimming Pools Act 1987</i> | |
| First inspection of pool fence to check compliance with the Act | No charge |
| Inspection fee for second and subsequent inspections if satisfactory progress is not being made. | 135.00 |
| Inspection fee | |
| <i>Building Act 2004: section 219</i> | |
| Standard inspection fee for a Council officer to visit the site to check compliance with any section of the Building Act or to carry out additional inspections in relation to a building consent. | 135.00 |
| Certificates | |
| <i>Building Act 2004: sections 71,77 & 219</i> | |
| <i>Preparation, signing and registration of certificates pursuant to the Building Act 2004</i> | |
| Section 71 Certificate | 390.00 |
| Section 75 Certificate | 442.00 |
| Amendments | Actual time spent processing |

| Description of service | Fixed charge \$ |
|---|----------------------------|
| Notice to Fix | |
| <i>Building Act 2004: section 164</i> | |
| To issue and serve a Notice to Fix pursuant to section 164 of the Building Act 2004. | 210.00 |
| Inspections to check compliance with conditions of Notice to Fix (includes legal advice). | 135.00 (per inspection) |
| Request for information or service | |
| <i>Building Act 2004: section 219</i> | |
| Non-routine request for information or services, charged at officers' hourly charge out rate. | 105.00 |
| Microfiche copying of building plans | |
| <i>Building Act 2004: section 219</i> | |
| Transfer of building plans onto microfiche upon completion of project. | 5.00 (per sheet) |
| Amusement devices | |
| <i>Fees set by the Amusement Devices Regulations 1978: regulation 11 Approval to operate</i> | |
| One device for up to seven days | 10.00 |
| Additional device for up to seven days | 2.00 |
| Each device for every seven days | 1.00 |

Notes

- 1 Where external or additional internal expertise is necessary for processing building consents, the charge for those services will be passed on to the applicant.
- 2 This scale of fees does not include a structural checking fee. Where undertaken by Council officers this fee is charged at the officers' hourly rate of \$105.00.
- 3 Fixed charges are payable on application. At the end of processing, inspection fees and additional levies may be payable. In these cases consents may not be issued until cheques are cleared.
- 4 It is a requirement of the Building Act 2004 that some applications be referred to the NZ Fire Service for review. There will be costs associated with this review, which vary depending on the work required by the Fire Service. The Council is not able to quote the costs at the time of application, as they are unknown until the Fire Service invoices us. These costs will be invoiced to the applicant.
- 5 Building consent fees include the cost of the final Code Compliance Certificate.

Notes continued

- 6 We are required to collect fees on behalf of others. With new legislation these charges may increase.
 - **Building Research Association Levy** - for every building consent with an estimated value of \$20,000 and over, \$1.00 per \$1,000 is payable (*Please note GST is not applicable to this levy*).
 - **Department of Building and Housing Levy** - for every building consent with an estimated value of \$20,000 and over, \$2.01 per \$1,000 is payable.
- 7 Building consents cancelled prior to the first inspection being conducted will be refunded only that part of the full charge for which processing work has not yet been carried out.
- 8 Inspection fee includes building inspector hour rate plus mileage.

Animal control

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

Dog Control

All fees are set in accordance with the Dog Control Act 1996. The basic dog registration fee is \$137.00 which recovers costs associated with the administration of the dogs register, response to service requests from the public, compliance monitoring and enforcement of the relevant provisions of the Dog Control Act 1996 and the associated Waikato District Council Dog Control Bylaw 1997. A special fee applies for the registration of guide dogs, hearing ear dogs and companion dogs for the disabled.

The Waikato District Council classifies dog owners according to the criteria detailed on the following pages. If paid before 1 August of the registration year, rebates on the basic registration fee are available, depending on the classification.

Conversely, Council adds a surcharge to the basic registration fee for owners of dangerous dogs.

Applications for reclassification for the next registration year must be made to Council's Animal Control section before 28 February. An inspection fee will be payable.

Dog registration fees

| Description of Service | Fee \$ |
|------------------------|-----------|
| Basic registration fee | 137.00 |

| Dog registration – rebates available <i>Rebates are subject to criteria set out in Appendix B</i> | Rebated fee if paid by 1 August \$ | Registration fee from 1 August \$ |
|--|---|--------------------------------------|
| General dog owner | 116.50 | 137.00 |
| Approved owner | 68.50 | 137.00 |
| Selected owner | 34.30 | 137.00 |
| Farm owner | 34.30 | 137.00 |
| Guide, hearing ear, or companion dogs for the disabled <i>(Refer to Appendix B for criteria)</i> | 5.00 | 5.00 |
| Dogs neutered in previous year | <i>Special conditions apply refer to Appendix B</i> | 137.00 |

| Dog registration – no rebates available <i>(Refer to Appendix B Dangerous Dog Classification)</i> | Registration fee \$ |
|--|------------------------|
| Ownership of dangerous dog – subject to 50% surcharge | 205.20 |
| Probationary owner | 137.00 |

Miscellaneous fees

| Description | Fee \$ |
|--|-----------|
| Application for classification under selected or farm owner policy | 53.00 |
| Application for permit to keep more than two dogs | 53.00 |
| Disposal/surrender fee | 41.00 |
| Implanting of microchips | 37.00 |

Miscellaneous fees continued

| Description | Fee \$ |
|---|-------------------------|
| Collars and tags | |
| Dog collars – small | 5.10 |
| Dog collar – medium | 7.70 |
| Dog collar – large | 10.20 |
| Exchange tags | No charge |
| Replacement tags | 4.00 |
| Dog Pound | |
| <i>Dog Control Act 1996: section 68</i> | |
| First impounding | 60.00 |
| Second impounding | 81.00 |
| Third or subsequent impounding | 108.00 |
| Seizure (additional to impounding fee) | 53.00 |
| Sustenance (per day) | 12.00 |
| Call-out Rates | |
| Animal Control Officer | 74.00 (per hour) |
| Vehicle | 0.82 (per kilometre) |

Infringement offences and fees

Dog Control Act 1996: section 66

There is a series of infringement offences for which Council officers can issue an infringement notice. These infringement fees are set by the Dog Control Act 1996 and any subsequent amendments.

Note: GST is not applicable to these fees.

| Description of offence | Fee \$ |
|--|-----------|
| Wilful obstruction of dog control officer or ranger | 750.00 |
| Failure or refusal to supply information or wilfully providing false particulars. | 750.00 |
| Failure to supply information or wilfully providing false particulars about dog. | 750.00 |
| Failure to comply with any bylaw authorised by section 20 of the Dog Control Act. | 300.00 |
| Failure to undertake dog owner education programme or dog obedience course (or both). | 300.00 |
| Failure to comply with obligations of probationary owner | 750.00 |
| Failure to comply with effects of disqualification | 750.00 |
| Failure to comply with effects of classification of dog as dangerous dog | 300.00 |
| Fraudulent sale or transfer of dangerous dog | 500.00 |
| Failure to comply with effects of classification of dog as menacing dog | 300.00 |
| Failure to advise person of muzzle and leashing requirements | 100.00 |
| Failure to implant microchip transponder in dog | 300.00 |
| False statement relating to dog registration | 750.00 |
| Falsely notifying death of dog | 750.00 |
| Failure to register dog | 300.00 |
| Fraudulent procurement or attempt to procure replacement dog registration label or disc. | 500.00 |
| Failure to advise change of dog ownership | 100.00 |

| Description of offence | Fee \$ |
|---|-----------|
| Failure to advise change of address | 100.00 |
| Removal, swapping, or counterfeiting of registration label or disc | 500.00 |
| Failure to keep dog controlled or confined | 200.00 |
| Failure to keep dog under control | 200.00 |
| Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise. | 300.00 |
| Failure to carry leash in public | 100.00 |
| Failure to comply with barking dog abatement notice | 200.00 |
| Allowing dog known to be dangerous to be at large unmuzzled or unleashed. | 300.00 |
| Failure to advise of muzzle and leashing requirements | 100.00 |
| Releasing dog from custody | 750.00 |

Registration of pups at age three months

Section 38 of the Dog Control Act 1996 allows Councils to set fees calculated on the basis of the number of complete months remaining in the registration year, as if the fee were payable in equal monthly instalments.

| Description of owner | Month registered at age 3 months | Registration fee \$ |
|--|----------------------------------|---------------------|
| General dog owner <i>(Refer to Appendix B for explanation of classifications and rebates)</i> | July | 137.00 |
| | August | 125.60 |
| | September | 114.20 |
| | October | 102.80 |
| | November | 91.40 |
| | December | 80.00 |
| | January | 68.60 |
| | February | 57.20 |
| | March | 45.80 |
| | April | 34.40 |
| | May | 23.00 |
| | June | 11.60 |
| Approved owner <i>(Refer to Appendix B for explanation of classifications and rebates)</i> | July | 68.50 |
| | August | 62.80 |
| | September | 57.10 |
| | October | 51.40 |
| | November | 45.70 |
| | December | 40.00 |
| | January | 34.30 |
| | February | 28.60 |

| Description of owner | Month registered at age 3 months | Registration fee \$ |
|--|----------------------------------|---------------------|
| | March | 22.90 |
| | April | 17.20 |
| | May | 11.50 |
| | June | 5.80 |
| Selected owner/farm owner <i>(Refer to Appendix B for explanation of classifications and rebates)</i> | July | 34.30 |
| | August | 31.40 |
| | September | 28.50 |
| | October | 25.60 |
| | November | 22.70 |
| | December | 19.80 |
| | January | 16.90 |
| | February | 14.00 |
| | March | 11.10 |
| | April | 8.20 |
| | May | 5.30 |
| | June | 2.40 |

Appendix B: Registration fee, classifications and rebates

Rebates are available if registration fees are paid before 1 August of the registration year. See criteria for classification below. The rebates equate to slightly more than the percentages defined in the Council's Dog Control Policy 2007 (for example, the rebate for selected or farm owner classification is 76.15% of the basic fee).

| Classification | Basic registration fee \$ | Rebates available for prompt payment % | Fee if paid prior to 1 August \$ |
|---|-------------------------------------|---|--|
| General dog owner (Criteria listed over page) | 137.00 | 15 prompt payment | 116.50 |
| Approved owner (Criteria listed over page) | 137.00 | 15 prompt payment + 35 approved owner 50 Total Rebate | 68.50 |
| Selected owner (Criteria listed over page) | 137.00 | 15 prompt payment + 35 approved owner + 25 selected owner 75 Total Rebate | 34.30 |
| Farm owner (Criteria listed over page) | 137.00 | 15 prompt payment + 35 approved owner + 25 farm owner 75 Total Rebate | 34.30 |

Criteria for classification – rebates

Dog Control Act 1996: section 36

General dog owner is defined as a dog owner who:

- has not previously owned a dog in the Waikato District ; or
- cannot supply evidence of rebated dog registration under another local authority; or
- has had a dog impounded; or
- has been the subject of a justified complaint; or
- has been prosecuted for a dog offence; or
- has received an infringement fine.

Rebate available - Prompt Payment rebate if paid before 1 August 15% of Fee

Approved owner

This rebate applies where the owner has had his/her dog registered with the Waikato District Council for the previous two years and Council records for this period show that person has:

- NOT had a dog impounded; and
- NOT been the subject of a justified complaint; and
- NOT been prosecuted for dog offences; and
- NOT received an infringement fine; and
- kept Council informed of changes of address or dog ownership through written advice prior to the new registration; and
- paid the registration fee before 1 August of each registration year.

A dog owner moving to the District will be given consideration for this rebate if proven evidence of previous history relating to this requirement is presented.

Any breach of these criteria will lead to immediate cancellation of the approved owner rebate.

Rebates

| | |
|---|-------------------|
| Prompt Payment Rebate | 15% of Fee |
| Approved Owner Rebate | <u>35%</u> of Fee |
| TOTAL REBATE AVAILABLE if paid before 1 August | 50% of Fee |

Selected owner

This rebate applies to a dog owner who is residing on an urban, country living or rural property that is less than 20 hectares in area and who:

- already meets the Approved Owner criteria; and
- holds a permit where more than two dogs are kept on properties zoned urban or country living in the Waikato District Plan (see details on next page); and
- meets the minimum standards for accommodation of dogs; and

- provides a fully fenced dog-proof section or area of the premises appropriate for the size of the dog(s) kept.

Any breach of these criteria will lead to immediate cancellation of the selected owner rebate.

Rebates

| | |
|---|-------------------|
| Prompt Payment Rebate | 15% of Fee |
| Approved Owner Rebate | 35% of Fee |
| Selected Owner Rebate | <u>25%</u> of Fee |
| TOTAL REBATE AVAILABLE if paid before 1 August | 75% of Fee |

Farm owner

This rebate applies to a rural dog owner who is residing on and farming a rural property of 20 hectares or more in area. To qualify as a rural owner under the Farm Owner Policy an owner must:

- already meet the Approved Owner criteria; and
- meet the minimum standard for the accommodation of dogs; and
- ensure that all home killing and the disposal and/or treatment of offal and trimmings, including the heads of sheep and goats, are carried out in an approved dog-proof enclosure or killing facility; and
- ensure that all dogs are not fed or allowed access to any raw offal or any untreated sheep or goat meat; and
- voluntarily carry out treatment for hydatids and sheep measles as part of their regular dog-worming programme from their local veterinarian.

Any breach of these criteria will lead to immediate cancellation of the farm owner rebate.

Rebates

| | |
|---|-------------------|
| Prompt Payment Rebate | 15% of Fee |
| Approved Owner Rebate | 35% of Fee |
| Farm Owner Policy | <u>25%</u> of Fee |
| TOTAL REBATE AVAILABLE if paid before 1 August | 75% of Fee |

Neutered or spayed dogs - rebate

On provision of written proof from a veterinary surgeon, the registration fee for the current year will be waived and a tag provided free of charge for a dog that has been neutered or spayed during the course of the previous year. This is subject to the following conditions:

- the dog is NOT classified as a Dangerous Dog and required under the provisions of the Dog Control Amendment Act 2003 to be neutered or spayed; and
- written proof is provided by a certified veterinary surgeon who has adequately described the dog involved; and

- the proof and registration form is presented to the Council on or before 31 July of the current year.

This waiver will apply for only one registration year.

Applications for classification of ownership status

An inspection of the property by an Animal Control Officer is required for every application for classification or reclassification under the selected owner or farm owner policies and an application fee is payable. Applications must be received before 28 February of the year for which classification is sought.

Every application will include consent to annual inspection.

If a Selected Owner or a Farm Owner already receiving rebates moves to another address within the Waikato District an inspection of the new property is required. A fee is payable upon application.

Permit to keep more than two dogs

A permit is required where more than two dogs are kept on properties zoned urban and country living in the Waikato District Plan. An inspection is required for every new application or review of an existing permit and a fee is payable upon application.

Criteria for a permit to keep more than two dogs are:

- the physical suitability of land to hold more than two dogs; and
- the applicant must meet the Approved Owner and Selected Owner policy criteria; and
- there must be written approval from neighbours who live on adjoining properties
- the applicant must meet such terms or special conditions the Council may attach to any permit.

Council reserves the right to exercise its discretion even though the above criteria are fulfilled and where there is any failure to comply with these conditions; Council may cancel the permit by giving the dog owner one month's notice. Further information is available on the Council's website.

Guide dogs, hearing ear dogs, companion dogs (assisting the disabled)

A special annual registration fee of \$5.00 applies to dogs in the following categories:

Guide Dog

A dog assisting a partially sighted or blind person certified in that regard by the Royal New Zealand Foundation for the Blind.

Hearing ear dog

A dog assisting a deaf person certified in that regard by the Hearing Association of New Zealand.

Companion dog

A dog assisting a disabled person certified in that regard by the Top Dog Companion Trust.

Dangerous dog classification - surcharge

Dog Control Act 1996: sections 31 and 32

Note: The owner of a Dangerous dog shall pay 150% of the basic registration fee and no Prompt Payment rebate shall apply.

Where a period of classification includes only part of a registration year, a surcharge of 5% of the annual registration fee is payable for each entire month of that year.

Dogs may be classified as dangerous by the Council and have restrictions placed on them for any of the following reasons:

- where the owner is convicted of an offence under section 57A(2) of the Dog Control Act 1996, namely:
 - Where any dog in any public place –*
 - (a) *Rushes at or startles any person or animal in such a manner that any person is killed, injured, or endangered, or any property is damaged or endangered; or*
 - (b) *Rushes at any vehicle in such a manner as to cause or be likely to cause an accident;*
 - or
- where there are, on the basis of sworn evidence attesting to aggressive behaviour by the dog on one or more occasions, reasonable grounds to believe the dog constitutes a threat to the safety of any person, stock, poultry, domestic animals, or protected wildlife; and
- where the owner admits in writing that the dog constitutes a threat to the safety of any person, stock, poultry, domestic animal, or protected wildlife.

Requirements for the owner of a dangerous dog:

- shall, not later than one month after the classification takes effect, ensure that the dog is kept within a securely fenced portion of the owner's property which it is not necessary to enter in order to obtain access to at least one door of any dwelling on the property; and
- shall not allow the dog to be at large or in a public place without being muzzled unless the dog is confined completely within a vehicle or cage; and
- shall, not later than one month after the classification takes effect, produce to the Council a certificate issued by a registered veterinary surgeon certifying that the dog has been neutered; and
- shall be liable for dog control fees for that dog at 150 percent of the level that would apply if the dog were not classified as a dangerous dog; and
- shall not, without the written consent of the Council in whose district the dog is to be kept, dispose of the dog to any other person.

The above conditions transfer to the new owner if the Council gives written permission for such transfer.

The owner may object to the classification by lodging a written objection with the Council, and shall be entitled to be heard in support of that objection.

Probationary owner classification

Dog Control Act 1996: sections 21-24

A probationary owner shall pay the basic registration fee and no prompt payment rebate shall apply.

This classification is imposed where an owner:

- is convicted of any offence under the Dog Control Act 1996; or
- is convicted of any offence in respect of a dog under Parts 1 or 2 of the Animal Protection Act 1990; or
- is convicted of any offence under section 26ZZP of the Conservation Act 1987 or section 561 of the National Parks Act 1980; or
- commits three or more infringement offences within a continuous period of 24 months.

Requirements for a probationary owner:

- shall not be permitted to keep or register any other dog except for the dog(s) of which that person was the registered owner at the time of the classification.

The owner may object to the classification by lodging a written objection with the Council, and shall be entitled to be heard in support of that objection. The classification extends over New Zealand.

The classification shall continue for a period of 24 months, unless the Council reduces that timeframe.

Stock control

The Council pound is situated at Old Taupiri Road, Ngaruawahia. The pound keeper, appointed pursuant to section 8 of the Impounding Act 1955 is John Bowler.

Before stock can be released from the pound, all conveyance, impounding, sustenance and trespass fee must be paid in full, by cash or bank cheque only. Payment may be made at any of the Council's offices or to the pound keeper.

Stock impounding

Impounding Act 1955: sections 14 and 15

| Description of stock | Pound fee per animal per day \$ | Sustenance per animal per day \$ | <u>Total per animal per day</u> \$ |
|---|--|---|---|
| Stallion, ass or mule over the age of nine months | 11.00 | 3.00 | 14.00 |
| Mare, gelding, colt, filly or foal | 6.00 | 3.00 | 9.00 |
| Bull over the age of nine months | 11.00 | 3.00 | 14.00 |
| Ox, cow, steer, heifer or calf | 6.00 | 3.00 | 9.00 |
| Ram, ewe, wether or lamb | 4.00 | 1.00 | 5.00 |
| Goat | 4.00 | 1.00 | 5.00 |
| Boar, sow or other pig | 11.00 | 6.00 | 17.00 |
| Deer | 11.00 | 1.00 | 12.00 |

Note: The total stock impounding fee total includes the pound fee plus the sustenance per animal per day

Stock callouts

The following charges apply for each impounding occurrence and for stock on road callouts, whether or not the stock is impounded.

| Description of service | Charges \$ |
|------------------------|--|
| Animal Control Officer | 74.00 per hour + any other costs incurred |
| Officer's mileage | 0.82 (per kilometre) |
| Advertising | Actual cost |
| Conveyance charges | Actual cost |
| Repeated impounding | Double poundage charges |

Trespass

These trespass rates are payable to the Council where the stock is impounded in a pound, or direct to the occupier or person having charge of the stock in any other case.

Note: The fees are set by the Impounding Regulations 1981 statute and do not include GST.

| Description of trespass | Trespass fee per animal per day \$ |
|---|--|
| Trespass on any paddock or meadow or grass or stubble <i>Impounding Act 1955: section 16</i> | |
| Horse, mare, gelding, colt, foal, bull, cow, steer, heifer, calf, ass, mule or deer | 2.00 |
| Ram, ewe, wether or lamb | 0.50 |
| Goat, or boar, sow or other pig | 5.00 |
| Trespass on any land having thereon any growing crop or form which the crop has not been removed, or in any cemetery <i>Impounding Act 1955: section 16</i> | |
| Horse, mare, gelding, colt, foal, bull, cow, steer, heifer, calf, ass, mule or deer | 5.00 |
| Ram, ewe, wether or lamb | 1.00 |
| Goat, or boar, sow or other pig | 10.00 |

Parking

Fees and Charges`

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

Parking infringement fees

Maximum fees set by the Second Schedule of the Transport Act 1962

Note: GST is not applicable to infringement fees.

| Description of infringement | Fixed charge \$ |
|---|--------------------|
| Excess parking | |
| <i>For parking on a road in breach of the provisions of the Waikato District Council Parking, Traffic Control and Public Places bylaw 2007 in excess of a period of time fixed by the bylaw or otherwise where the excess is:</i> | |
| Up to 30 minutes | 12.00 |
| More than 30 minutes but no more than 1 hour | 15.00 |
| More than 1 hour but no more than 2 hours | 21.00 |
| More than 2 hours but no more than 4 hours | 30.00 |
| More than 4 hours but not more than 6 hours | 42.00 |
| More than 6 hours | 57.00 |
| Other parking offences: | |
| Parking on or within six metres of an intersection | 60.00 |
| Parking on or near a pedestrian crossing | 60.00 |
| Parking on broken yellow lines | 60.00 |
| Double parking | 60.00 |
| Inconsiderate parking | 60.00 |
| Parking on a clearway | 60.00 |
| Parking on a bus only lane | 60.00 |

| Description of infringement | Fixed charge \$ |
|---|--------------------|
| Any other parking offence in breach of the Waikato District Council Parking Traffic Control and Public Places Bylaw 2007. | 40.00 |
| Other breaches (other than parking breaches) of the Waikato District Council parking, Traffic Control and Public Places Bylaw 2007. | 35.00 |
| Towage fees | |
| <i>Transport (Tow fees) Notice 2004</i> | |
| <i>Note: Towing of more than 10km from other than urban areas may incur an extra charge</i> | |
| Vehicle 3500kg or less, gross weight: | |
| 7.00am to 6.00pm Monday to Friday (except public holidays) | 52.50 |
| Other times | 70.00 |
| Vehicle more than 3500kg, gross weight: | |
| 7.00am to 6.00pm Monday to Friday (except public holidays) | 130.00 |
| Other times | 200.00 |
| Parking Charges | |
| General parking | Free |
| Parking permit for designated spaces (per annum, inclusive of GST at 15%) | 347.60 |

Vehicle offences

Council staff are able to issue infringement notices for breaches of the Transport (Vehicle and Driver Registration and Licensing) Act 1986, the Land Transport Act 1998, the Transport Act 1962, the Traffic Regulations 1976, the Land Transport (Offences and Penalties) Regulations 1999, the Road Users Rules 2004, and the Tyres and Wheels Rules 2001, including unlicensed and unwarranted vehicles. Infringement fees for such breaches are those set in the relevant legislation.

Monitoring

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

Monitoring resource consents

Resource Management Act 1991: section 36

There shall be a charge of every land use consent (which will be refunded if consent is refused or there are no relevant conditions of consent) relating to the monitoring and associated administration of the consent.

| Description of monitoring service | Fixed charge \$ |
|--|--------------------------------|
| To monitor progress with giving effect to the consent and compliance with consent conditions. For new consents this is payable at issue of consent. | |
| Yard encroachments | 215.00 |
| All other consents | 390.00 |
| Cost per additional site inspection if required due to non-compliance with conditions (e.g. required work not done) or where other costs are required to monitor any consent. <i>Note: Monitoring charges for specific consents or specific conditions may be set as a consent condition.</i> | Hourly rate + mileage |
| Monitoring requirements for Designations or Heritage Orders <i>Resource Management Act 1991: section 36(1)(d)</i> | |
| The requiring authority or heritage protection authority shall pay the actual and reasonable costs incurred by the Council in monitoring the conditions of notices of requirement. | Actual and reasonable costs |

RMA Infringement fees

Fees set by statute: Resource Management (Infringement Offences) Regulations 1999 and the Litter Act 1979: section 13

Note: GST is not applicable to infringement fees

| Description of infringement | Fixed charge \$ |
|--|--------------------|
| Contravention of section 9 (restrictions on the use of land) (s.338(1)(a)) | 300.00 |
| Contravention of an abatement notice (but not under section 322(1)(c)) (s.338(1)(c)) | 750.00 |
| Failure to supply information to an enforcement officer (s.338(2)(a)) | 300.00 |
| Contravention of an excessive noise direction (s.338(2)(c)) | 500.00 |
| Contravention of an abatement notice about unreasonable noise (s.338(2)(d)) | 750.00 |
| Administration fee for administration of any non-payment | Actual costs |
| Litter infringement fees | |
| Depositing litter in or on any public place or private land without the consent of the occupier; or having deposited any litter, leaving the litter there. | 400.00 |

Investigation/remediation of environmental incidents and complaints

| Description of service | Fixed charge \$ |
|--|--|
| The cost of staff time and expenses associated with the investigation (and remediation if necessary) of environmental incidents and complaints can be recovered for significant non-compliance with the District Plan or for repeat offending where environmental impacts are considered to be more than minor. Staff time in excess of one hour, including travelling and administrative time, will be calculated at the officer's hourly rate. | Hourly rate + mileage & expenses |

Environmental health

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

Fees charged under the Health (Registration of Premises) Regulations 1966 or Local Government Act 2002

An initial application fee is charged for all registered premises. A fee may be charged for the issue of the first certificate of registration depending on the type of premises and the time of year that it opens. The number of inspections required for the renewal of registration is determined by the potential risk of the activity. Camping grounds, hairdressers, saleyards, funeral directors with mortuaries, offensive trades and food premises not involved in the manufacture or preparation of readily perishable foods are considered low risk and receive one inspection per year. Food premises involved in the manufacture or preparation of readily perishable foods are considered medium risk and receive two inspections per year. Premises which, during the course of an inspection, are found not to comply, and receive written notice of work which is required to be completed within a given timeframe, will be checked after that timeframe. If the required work has not been completed a further notice may be issued and an additional inspection fee charged.

Food premises operating under a Food Safety Programme are charged an initial application fee and an hourly rate for auditing and corrective action follow up activities.

Registration of premises

Includes Food Premises subject to the requirements of the Food Hygiene Regulations 1974, Camping Grounds, Hairdressers, Saleyards and Offensive Trades but excludes Funeral Directors.

| Description of service | Fee \$ |
|---|----------------------------|
| Application for initial registration of new premises <i>This fee covers any initial consultation and advice, administration costs of setting up the premises in the database and a pre-registration inspection.</i> | |
| Low risk premises | 300.00 |
| Medium risk premises opening for the first time before 31 December (includes second inspection) | 547.00 |
| Medium risk premises opening for the first time after 31 December | 300.00 |
| Renewal of registration: <i>This fee covers the cost of inspections to be carried out during the registration year. The number of inspections required is determined on the basis of the activity carried out on the premises as described above.</i> | 247.00 (per inspection) |

| Description of service | Fee \$ |
|--|----------------------------|
| <p>Registration of markets</p> <p>Application for initial registration and renewal of registration of food markets.</p> <p><i>This fee covers any initial consultation and advice, administration costs of setting up the premises in the database, approval of stall holders and inspection.</i></p> | 500.00 |
| <p>Occasional food stalls</p> <p><i>This fee covers administration and inspection of food stalls operating at occasional events (excludes non-profit charitable or community groups).</i></p> | 53.50 |
| <p>Registration of funeral directors</p> <p>Premises with mortuary</p> <p>Initial registration</p> <p><i>This fee covers any initial consultation and advice, administration costs of setting up the premises in the database and a pre-registration inspection.</i></p> | 300.00 |
| <p>Renewal of registration</p> <p><i>This fee covers the cost of annual inspection of the premises.</i></p> | 247.00 |
| <p>Premises with no mortuary - Initial registration</p> | 76.00 |
| <p>Renewal of Registration</p> <p><i>These fees cover the cost of maintaining a register of Funeral Directors in accordance with the Health (Burial) Regulations 1946.</i></p> | 76.00 |
| <p>Noting of certificates</p> <p><i>This fee covers the cost of altering the details in the database and on the certificate of registration after any change in the occupation of premises.</i></p> | 76.00 |
| <p>Exempt premises</p> <p><i>This fee covers the cost of annual inspection of premises specified in Regulation 4(4) of the Food Hygiene Regulations 1974, which are premises exempt from registration but still subject to the requirements of the regulations. This fee is set pursuant to Regulation 83(3) of the Regulations. The number of inspections required is determined on the basis of the activity carried out on the premises.</i></p> | 247.00 (per inspection) |
| <p>Additional inspections</p> <p>Premises which, during the course of an inspection, are found not to comply, and receive written notice of work which is required to be completed within a given timeframe, will be checked after that timeframe. If the required works has not been completed a further notice may be issued and an additional inspection fee charged.</p> | 247.00 (per inspection) |
| <p>Food premises operating under a food safety programme</p> <p>Application for initial registration or for exemption from the</p> | 79.00 |

| Description of service | Fee \$ |
|--|-----------|
| requirements of the Food Hygiene Regulations 1974. <i>This fee covers any initial consultation and advice, and administration costs of setting up the premises in the Council and national databases.</i> | |

Registration of premises continued

| Description of service | Fee \$ |
|--|---------------------------------------|
| Application for renewal of registration/exemption <i>This registration fee covers the administration costs of renewing the registration or exemption and updating the Council and national databases.</i> | 53.00 |
| All activities associated with auditing of food safety programmes <i>This fee covers all activities associated with auditing of food and safety programmes including site auditing, administration including reports, travel, follow up of corrective action requests.</i> | 130.00 per hour (includes mileage) |

Miscellaneous fees and charges

| Description of service | Fee \$ |
|--|-----------------------|
| Trading in public places <i>Waikato District Council Trading in Public Places Bylaw 2008</i> <i>Note: This fee covers the cost of regulating where and under what conditions persons wishing to trade in public places may operate within the district. Operators selling articles of food for human consumption (other than fruit and vegetables grown on own property) shall also be required to be registered pursuant to the Food Hygiene Regulations 1974. (Council will accept the current health registration of another local authority).</i> | 73.60 (per year) |
| Gaming machines <i>These charges cover the actual and reasonable costs of processing applications for Council consent for a class 4 venue licence including notification, consultation, hearings where required, administration and legal costs.</i> | |
| Where an application for Council consent for a class 4 venue licence meets all of the criteria within the Council's Gambling Venues Policy, and no hearing is required, a non-refundable fee must accompany the application. | 894.50 |
| Where an application for Council consent for a class 4 venue licence does not meet all of the criteria within the Council's gambling Venues Policy, a deposit must accompany the application. | 1,431.50 (deposit) |
| <i>Note: Deposits will be used to pay for costs and fees associated with the application. Any further costs or disbursements will be charged to the applicant if the deposit is not sufficient. Where applicable, any unused portion of the deposit will be refunded to the applicant.</i> | |

| | |
|------------------------|--------|
| Excessive noise | 268.50 |
|------------------------|--------|

Resource Management Act 1991

This charge covers the costs incurred in seizing, impounding, transporting and storing property seized under sections 323 or 328 of the Resource Management Act 1991.

Sale of Liquor

Fees are set by the Sale of Liquor Regulations 1990 and include unrounded cents. Consequently it is not possible to give exact change where payments are made in cash and, if the amount includes odd cents, the amount paid in cash will be rounded down to the nearest \$0.10 cents.

Note: The fees detailed below are those payable at the date of adoption of Council's fees and charges, but are subject to change without notice. Waikato District Licensing Agency (DLA) (the Council) receives the total fee and pays the Liquor Licensing Authority (LLA) a proportion specified by regulation.

| Application fees payable | Total \$ | LLA \$ | DLA \$ |
|---|---------------------|-------------------|-------------------|
| On, off and club licence/renewal | 793.24 | 126.76 | 666.48 |
| Variation of conditions | 793.24 | 126.76 | 666.48 |
| Variation (endorsed licence) | 134.93 | 21.47 | 113.46 |
| On Licence/renewal (BYO) | 134.93 | 21.47 | 113.46 |
| Off Licence/renewal (caterer or auctioneer) | 134.93 | 21.47 | 134.93 |
| Manager's certificate renewal | 134.93 | 21.47 | 113.46 |
| Temporary authority | 134.93 | - | 134.93 |
| Special licence | 64.40 | - | 64.40 |
| Temporary special licence (s.228) | 134.93 | - | 134.93 |
| Records extract | 23.51 | - | 23.51 |

Water & Facilities

Cemeteries

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Fee \$ |
|--|-----------|
| Purchase of plot | |
| <i>Burial and Cremation Act 1964: sections 10 & 15</i> | |
| Purchase of plot (including maintenance) | 2,421.00 |
| Purchase of plot in children's areas at Huntly and Ngaruawahia cemeteries (children under age 12 only) | 772.00 |
| RSA plot (Government funded) | - |
| Sexton fees | |
| <i>Burial and Cremation Act 1964: section 9</i> | |
| Internments – standard fee for all burials | 1,300.00 |
| Stillborn babies | - |
| Ashes | |
| Plot | 167.00 |
| Sexton | 115.00 |
| RSA plot | - |
| Other cemetery services | |
| Disinterment | 1,300.00 |
| Reinterment | 1,300.00 |
| Breaking concrete | - |

Notes

- Cemeteries are available for funerals between the hours of 8.00 am and 5.00 pm, Monday to Saturday. Funerals on public holidays are by specific arrangement only.
- Burial arrangements for non-Waikato District residents do not incur any extra charge.

Notes continued

- Special areas for interment of children are only available at Huntly and Ngaruawahia cemeteries.
- A special area for interments in the Islamic tradition is available at Ngaruawahia cemetery.
- Plots should be paid for within six months of reservation. If the arrangement is not honoured and payment for the plot is not made in full within six months, Council may cancel the reservation and refund any monies paid, less administration costs.

Housing for the Elderly

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Rental \$ |
|-------------------------|-----------------------------------|
| Housing for the elderly | 95.00 (weekly rental per unit) |

Notes

- The Waikato District Council owns and operates 14 units for the elderly at Hakanoa Street, Huntly and eight units at Paul Reeves Court, Ngaruawahia.
- Applications for this accommodation, and rental payments, should be made to the Council's Ngaruawahia or Huntly Office.

Halls and Community Facilities

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

Halls

| Description of service | Fee \$ |
|--|-----------|
| Huntly War Memorial Hall | |
| <i>Bookings and payments for the hire of the Huntly hall facilities are made through the Council's Huntly Area Office.</i> | |
| One activity | 105.00 |
| Day and evening | 174.00 |
| Sports groups | 21.00 |
| Non-profit community organisations | 45.00 |
| Commercial – day | 265.00 |
| Commercial – day and evening | 369.00 |
| Huntly Civic Centre | |
| One activity | 105.00 |
| Day and evening | 174.00 |
| Meetings | 45.00 |
| Commercial – day | 265.00 |
| Commercial – day and evening | 369.00 |
| Riverside Room Huntly | |
| Half day | 16.00 |
| Full day | 32.00 |
| Day and evening | 48.00 |
| Commercial – day or evening | 106.00 |
| Commercial – day and evening | 211.00 |

Halls continued

| | |
|--|----------------------------|
| Ngaruawahia War Memorial Hall | |
| <i>Bookings and payments for the hire of the Ngaruawahia War Memorial Hall are made through the Council's district office or through the Ngaruawahia Lions Club, which administers this hall.</i> | |
| Commercial – day or evening | 106.00 |
| Commercial – day and evening | 179.00 |
| Functions with a door charge: | |
| Day or evening | 64.00 |
| Day and evening | 122.00 |
| Functions with no door charge: | |
| Day or evening | 37.00 |
| Day and evening | 64.00 |
| Non-Profit Sports or Community organisations: | |
| Day or evening | 21.00 |
| Day and evening | 43.00 |
| Deposits and conditions | |
| Cash deposit | 316.00 |
| <i>A cash deposit is payable in advance for all hireages and is repayable if the facility is left secure and in good order.</i> | |
| Penalty for late return of keys | 21.00 (per working day) |
| <i>All other halls and community centres in the district are managed by local committees, which set their own hire charges and the criteria for hall use. Enquiries regarding hall hire charges should be directed to the secretary of the relevant hall committee, whose address is available from any office of the Council.</i> | |

Community facilities

| Description of service | Fee \$ |
|----------------------------------|----------------------------|
| Huntly | 42.00 (per rating unit) |
| Huntly Pool rural catchment area | 16.00 |
| Ngaruawahia | 25.00 |
| Raglan | 16.00 (per rating unit) |

Halls, facilities and community centres

| Description of service | Fee \$ |
|------------------------|-----------------------|
| Eureka | Per dwelling 26.00 |
| Gordonton | 26.00 |
| Horsham Downs | 27.00 |
| Maramarua | 24.00 |
| Matangi | 24.00 |
| Meremere | 24.00 |
| Ohinewai | 24.00 |
| Orini | 26.00 |
| Puketaha | 38.00 |
| Ruawaro | 29.00 |
| Tamahere | 70.00 |
| Taupiri | 24.00 |
| Tauwhare | 26.00 |
| Te Akau/Waingaro | 32.00 |
| Te Hoe | 24.00 |
| Te Kowhai | 42.00 |
| Te Mata | 24.00 |
| Whitikahu | 53.00 |

Notes

- At all halls, community centres and community facilities a special licence must be applied for and obtained from the District Licensing Agency (DLA) for all functions at which alcohol is to be sold.

Notes continued

- If a callout is required for security reasons, or if behaviour at any function leads to a noise complaint a fee of \$55.00 will be charged to the hirer and deducted from the cash deposit.
- Community facilities, halls and community centres are funded either by targeted rates set per rating unit situated within defined rating areas, or set based on occupiers of each dwelling unit within defined Hall areas as identified in the previous tables. Funds collected are distributed to the relevant local hall committees for maintenance and operating costs of the halls.

Note: Targeted rates for community facilities, halls and community centres are inclusive of GST 15%.

Raglan Harbour and Aerodrome

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Charges \$ |
|--|------------------------------------|
| Berthage – Raglan Wharf | |
| Non-fishing vessels <i>Per gross registered tonne/per day or part day</i> | 00.06 |
| Fishing vessels regularly using the port | 1,053.00 (per annum) |
| Fishing vessels – casual Basic berthage per day or part day | 3.20 |
| Vessels up to 25 metres LOA | 3.20 |
| Vessels over 25 metres LOA – plus for every metre over 25 metres | 3.20 + \$0.20/m/day |
| Wharfage | |
| Wet fish (including crayfish) – per tonne | 4.20 |
| General cargo – per tonne | 4.20 |
| General cargo – per cubic metre | 4.20 |
| Provision of utilities | |
| Water – supplied at current rates from Raglan water supply <i>Minimum charge \$10.00 to cover cost of metre reading and administration.</i> | 1.48/m ³ |
| Electricity | At cost + 5% administration fee |
| Refuse collection – per collection | 10.50 |

Note

All berthage, wharfage and utilities charges are payable during normal working hours at:

Waikato District Council
Raglan Area Office
7 Bow Street
RAGLAN

Raglan Aerodrome

| Description of service | Proposed charges \$ |
|--|------------------------|
| Landing fees | |
| Casual use | 5.30 (per day) |
| Regular use (Annual aerodrome landing fee for clubs or similar organisations) | 530.00 (per year) |

Swimming pools Huntly and Ngaruawahia

Fees and Charges
(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Huntly \$ | Ngaruawahia \$ |
|---|--|-------------------|
| Public hours | | |
| <i>Fees are charged and retained by the contracted swimming pool operator</i> | | |
| Children | 1.50 | 1.50 |
| Adults | 3.50 | 3.50 |
| Seniors and tertiary students | 2.00 | 2.00 |
| One lane hire charge | 9.50 (per hour) | - |
| Spectators | 1.50 | 1.50 |
| Children aged three and under, accompanied by an adult | Free | Free |
| Parents supervising their children | 2.00 | 1.50 |
| Swimming clubs, schools and special user groups | | |
| <i>Two lanes are available at all times for lane swimming at the Huntly pool.</i> | | |
| Toddler's pool or bulkhead pool | 26.00 (per hour) | - |
| Main pool | 9.50 (per lane per hour) (maximum 4 lanes) | - |

Sporting and recreational facilities

Fees and Charges
(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Charge \$ |
|---|---|
| Winter sports | |
| Rugby, Rugby league, Soccer, Hockey and Netball - <i>Per week</i> | No charge |
| Rugby, Rugby league, Soccer, Hockey and Netball - <i>Casual hireage</i> | No charge |
| Summer sports | |
| Cricket, Tennis, Softball and Athletics - <i>Per week</i> | No charge |
| Cricket, Tennis, Softball and Athletics - <i>Casual hireage</i> | No charge |
| Lake Puketirini | |
| Recreational boating – access key | 90.00 per season (November – May) |
| | 21.00 (Refundable on return of key) |

Notes

- Where user groups take responsibility for sports or recreation facilities and no Council input is required, no hire charges apply.
- Where current arrangements between Council and sporting groups are working to the satisfaction of both parties, no alteration will be made to those arrangements until such time as existing tenancy agreements or leases expire.
- There may be charges for any sports amenity buildings under Council control. These are negotiated on a case-by-case basis.
- Keys for boat access to Lake Puketirini are obtainable from the Huntly Office and Library.

Reserve contributions Development contributions for community facilities

Fees and Charges
(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Contribution \$ |
|--|--------------------|
| Reserve Contribution Per additional lot or dwelling house | 1,803.00 |

The Resource Management Act 1991 (RMA) empowers Councils to obtain financial contributions for the development or improvement of reserves and recreation facilities to offset the effects of increased demand generated by the subdivision of land or building of additional dwelling houses. Section 16 of the Proposed Waikato District Plan sets out the Council's objectives, policies, purposes and rules for the imposing of reserve contributions and this section of the District Plan should be referred to for a full explanation of the fee.

The Council will generally take cash in preference to land as an alternative form of contribution.

The reserve contribution fee set in section 16.10 of the Proposed Waikato District Plan is **\$1,525.33 + GST** in year 2010 terms and will continue to be adjusted at the same rate as the Producers Price Index. It is therefore not open for submission as part of the annual planning process and is listed in the Schedule of Fees and Charges for information purposes only.

| Description of service | Contribution \$ |
|--|--------------------|
| Development contribution Tamahere walkway development (Per additional lot or dwelling house) | 934.00 |
| Te Kauwhata walkway | 1,706.63 |
| District wide - community facilities | 320.03 |

Council is enabled under the Local Government Act 2002 (LGA) to levy financial contributions under the RMA or development contributions under the LGA, or a combination of both. Contributions under the LGA are levied in circumstances where the effects of growth require Council to incur capital expenditure acting on behalf of the wider community to provide new or additional services.

Development contributions continued

Tamahere walkway development contributions

Council consulted with the Tamahere Community in 2008 over the introduction of a Tamahere Walkway Development Contribution levied under the LGA. The development contribution will be used to develop a series of walkways in Tamahere and is only used to fund the growth portion of the work.

Te Kauwhata walkway and reserves development contributions

Council is currently consulting with the Te Kauwhata Community on a proposed Structure Plan for the township. The proposed development contribution will be used to develop a series of reserves and walkways in Te Kauwhata and would only be used to fund the growth portion of the work.

District-wide community facilities development contribution

This development contribution will be used to fund the growth portion of District facilities such as libraries, sports fields and pavilions, playgrounds and other community facilities. Where the facility is deemed to serve only a particular area (catchment) a separate development contribution will be calculated through the structure planning process.

**Water supply
Development contributions
Connection fees and targeted rates**

Fees and Charges
(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Charges \$ |
|--|---------------|
| Water supply | |
| <i>Development contributions</i> | |
| Horotiu/Te Kowhai | 2,759.71 |
| Huntly | 3,959.42 |
| Ngaruawahia | 3,332.08 |
| Raglan | 74.63 |
| Southern districts (supplied from Hamilton City) | 1,660.22 |
| Te Kauwhata | 4,454.02 |
| North waikato | 4,481.15 |
| Water allocations beyond 1.8³ per day-per m³ for: | |
| Horotiu/Te Kowhai | 1,495.00 |
| Huntly | 2,146.00 |
| Ngaruawahia | 1,806.00 |
| Raglan | 711.00 |
| Southern and western districts (Hamilton City sourced) | 899.00 |
| Te Kauwhata | 4,843.00 |
| North waikato | 2,429.00 |
| The development contribution payable by commercial or large users will be assessed on a case-by-case basis according to the developments contributions policy. | |

Water supply continued

| Description of service | Charge \$ | Charge per metre ³ \$ |
|---|--------------|--|
| Water supply | | |
| <i>Targeted rate – refer to notes on pages 67-69 for further explanation.</i> | | |
| Gordonton | 162.00 | 1.75 |
| Tauwhare Pa | 542.00 | 1.75 |
| Southern districts | 339.00 | 1.75 |
| Western districts | 229.00 | 1.75 |
| All other supplies – connected – not metered | 357.00 | - |
| All other supplies – available | 179.00 | - |
| All other supplies – metered | 89.00 | 1.48 |
| North waikato – metered | 89.00 | 1.76 |
| All other supplies – commercial non-metered | 357.00 | - |
| Spring Hill Corrections Facility – minimum charge equivalent to 6,500 | - | 1.76 |

Water allocations

| Description of service | Charge \$ |
|-------------------------------|--------------|
| Water allocation transfer fee | 379.00 |

Other fees

| Description of service | Charges \$ |
|--|---------------|
| Water connection fees | |
| 20 mm urban residential/rural metered | 1,120.00 |
| 20 mm urban residential/rural metered State Highways | 2,015.00 |
| Above 20 mm and commercial | Quote |
| Service disconnections | |
| Disconnection from water supply (Rural reticulated schemes only) | 174.00 |
| Disconnection from water supply upon removal or demolition of a building | 108.00 |
| Final water meter reading | |
| | 76.00 |
| Water drawn from fire hydrants | |
| Annual permit to draw water from fire hydrants (Mandatory) | 65.00 |
| Charge by kilo litre (m ³) (By permit holders only) | 2.40 |
| Authorised stand pipe hire – per day | 28.00 |
| Authorised stand pipe hire – per week (maximum one week hire) | 108.00 |
| Flow restrictor removal (temporary) | |
| Temporary removal and re-installation of flow restrictor | 109.00 |
| After hours flow restrictor removal and installation | 217.00 |

Water supply

WATER SUPPLIES - DEVELOPMENT CONTRIBUTIONS

Development contributions provide a source of funding for future capacity upgrading works. These works offset the cumulative depletion of any spare capacity within each network caused by new users. All new users joining water supply networks, including new lots not already connected, pay this contribution. The development contribution in the schedule relates to an “equivalent domestic connection” estimated at consumption of 700 litres per day for urban dwellings and 1.8m³ per day for rural trickle feed supplies.

Lot owners receiving a trickle feed supply are required to provide their own storage tank with a minimum capacity of 48 hours’ storage or 22,000 litres, whichever is higher.

If a lot already has a Council-authorized physical connection and is being charged a targeted rate based on the availability of water (not connected), then no development contribution is required. However, for new connections for additional houses and ancillary units on the property or for further subdivision of the property, development contributions are required.

Ancillary units (‘granny flats’) are considered to be a permanent addition to the property and as such require both a development contribution and connection fees.

Note that a property may be liable for more than one catchment’s development contribution, depending on its physical location. For example, a property in Horotiu will also pay the Ngaruawahia charge. The Development Contributions Policy includes maps which show where catchments overlap.

For subdivisions, development contributions will be paid as provided in the Development Contributions Policy - each new lot created within a water supply area shall be connected to that particular scheme at the time of subdivision. The subdivider is also to arrange for Council to complete the physical connection of the supply to each lot created (as a requirement of resource consent).

CONNECTION FEES – ALL WATER SUPPLY SCHEMES

Connection fees apply to all schemes where work is required to connect the property to a Council service. All connections shall be installed in accordance with the Hamilton City Council Development Manual, which includes Waikato District Council supplements.

If a Council-authorized toby for a water service is already in place then no connection fees apply.

All connections should be referred to the Water and Facilities Operations Technician for approval to connect and non-standard type connections such as industrial and commercial should be referred to the Water and Facilities Operations Technician for an estimate of cost.

All fees are for standard residential urban or rural water supply connections as detailed in the Hamilton City Development Manual (which includes Waikato District supplements). A backflow preventer is mandatory for all new connections and is included in the cost of the connection. Non-standard and commercial connections are charged at cost.

TARGETED RATES

The targeted rate is a standard charge set on each rating unit within the area of a particular water supply scheme. A full charge is set for each rateable property that is connected to water reticulation. Where rateable properties within the urban water supply areas of Huntly, Ngaruawahia and Raglan, are not built on and are within 100 metres of the reticulation then a targeted (“available”) rate at 50% of the cost to connected properties is set. No charge is made if a property cannot be effectively serviced or is situated more than 100 metres from the water reticulation.

Properties on water by meter are charged a water supply targeted rate which is 25% of the cost to connected properties.

DISCONNECTION FEES

Removal of a Building

When a house is demolished or removed from a site, Council staff will disconnect the water supply and update the Council’s ‘as-built’ plans noting the location of pipework and valves. The costs of disconnection and final water meter reading, if required, will be charged.

Rural water supply schemes only

Council policy acknowledges that consumers may wish to disconnect from a rural reticulated water scheme. A fee is charged to recover the costs of disconnecting the supply and physically removing tobies, meters etc. The ownership of materials when removed remains with the Council.

In this situation no refund will be given, either in whole or in part, of any development or financial contribution already paid, nor will any refund be made of targeted rates already paid. The targeted rate will continue to be charged for the full financial year in which disconnection takes place.

Normal connection fees will apply should the property owner wish to reconnect to the water supply scheme at a later date.

Final water meter reading

When metered houses in rural areas or metered commercial premises are sold, a final water reading is carried out as a condition of sale. A fee to cover Council's costs for labour, plant and administration is charged.

Water drawn from fire hydrants

As per Council's Water Supply Bylaw 2009, registered tanker water suppliers will be permitted to draw water from Council fire hydrants on payment of an annual fee. Such suppliers will be charged on the amount of water drawn from the hydrant. Only blue coloured metered hydrant standpipes should be used to draw water from hydrants. These standpipes can be hired from the Council on weekly or daily basis. Suppliers can have their own metered standpipes, but these have to be registered with the Council.

Urban stormwater and rural drainage Development contributions Connection fees and targeted rates

Fees and Charges
(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Charge \$ |
|---|---|
| Urban stormwater | |
| <i>Development contributions for standard domestic connections.</i> | |
| Huntly Township | 61.31 |
| Ngaruawahia Township (including Horotiu township) | 1,275.87 |
| Raglan Township | 3,611.96 |
| Te Kauwhata Township | 1,633.64 |
| Lorenzen Bay Structure Plan | 3,245.72 |
| Tamahere Structure Plan | 746.45 |
| Rural drainage | |
| <i>Contributions for standard domestic connections</i> | Rural drainage districts are assessed on a case-by-case basis |
| Stormwater | |
| <i>Connection fees</i> | |
| In all areas all costs are borne by the property owner and stormwater systems are installed by the property owner's contractors to Council standards. | At cost |
| Stormwater | |
| <i>Targeted rate</i> | |
| District wide | 84.00 |
| Raglan urban | 215.00 |
| Tamahere rural | 13.29 |
| Tamahere Structure Plan | 189.08 |

Notes

Development contributions – Urban stormwater

Development contributions for connection to the existing stormwater infrastructure are payable as per the formula in the Development Contributions Policy. A full explanation of the circumstances and purposes for which a contribution may be required or used is also contained in the Policy.

In simple terms, the Council has resolved that a contribution is to be paid for newly created lots in urban areas on the basis of an estimated average capital cost that would be placed on the system. These additional demands are likely to result in the requirement to upgrade or extend the existing system.

For subdivisions, development contributions will be paid as detailed in the Development Contributions Policy. The subdivider must arrange for a Council-approved contractor to complete the physical connection of the service to each lot created (as a requirement of resource consent).

Ancillary units ('granny flats') are considered to be a permanent addition to the property and as such require a development contribution.

Contributions – Rural drainage districts

The effects on rural drainage relate closely to increased rates of runoff arising from changes of land use following subdivision. Therefore a contribution methodology based on the principle of increased runoff is appropriate for rural subdivision.

The purpose of contributions is to address the cumulative change in drainage standards required as an effect of incremental subdivision. Any lot comprising more than 80% of the area of an original lot is exempt from payment of any rural drainage contribution.

The contribution will be calculated on a case-by-case basis.

Connection fees

The term "at cost" means the property owner or developer is liable for the total cost of constructing the connection to the Council system, and is also responsible for the physical work in providing the connection. It is expected that the client's contractor will complete the connection to the service at the time that site works are carried out and will charge the client direct. The work must be done to Council standards, as specified in the Hamilton City Development Manual (which includes Waikato District supplements), and will be inspected as part of the subdivision or building consent inspection.

Approval to connect

All connections should be referred to the Water and Facilities Operations Technician for approval to connect.

Targeted rates

The targeted rate is a standard charge set on each rating unit within the area of a particular system or scheme for the purpose of covering the costs of collection and disposal of stormwater. Targeted rates are payable for rural drainage districts and they are notified in each year's Long-Term Plan or Draft Annual Plan, which is set on a differential basis in proportion to the benefit to the land. This enables the individual drainage districts to fund the proposed works for the year.

Wastewater and trade waste, Development contributions Connection fees and targeted rates

Fees and Charges
(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Charges \$ |
|--|---------------|
| Wastewater | |
| <i>Development contributions for standard domestic connections.</i> | |
| Horotiu | 334.50 |
| Huntly | 502.92 |
| Lorenzen Bay | 3,290.55 |
| Matangi | 210.93 |
| Ngaruawahia | 385.88 |
| Raglan | 1,876.37 |
| Tauwhare Pa* | 9,001.92 |
| Te Kauwhata | 1,652.86 |
| Te Kowhai | 248.04 |
| Western districts | 150.78 |
| The development contribution payable by commercial or large users will be assed on a case-by-case basis according to the development contributions policy. | |
| <i>*Any connection to the scheme after construction will not be entitled to subsidy.</i> | |
| Wastewater | |
| <i>Targeted rate</i> | |
| Zone A: Huntly, Ngaruawahia (including Horotiu) | 388.00 |
| Zone A: Taniwharau Street | 720.26 |
| Zone A: Te Ohaki Road* | 291.00 |
| Zone B: Raglan, Te Kauwhata | 510.00 |
| Zone B: Rangiriri | 510.00 |

Wastewater continued

| Description of service | Charges \$ |
|--|-------------------------|
| Zone C: Maramarua, Matangi, Meremere, Te Kowhai, and Taupiri. | 675.00 |
| Zone C: Tauwhare Pa* | 506.00 |
| <i>*75 per cent of the targeted rate will be charged this financial year as the scheme will not be connected until October 2011.</i> | |
| Wastewater | |
| <i>Connection fees</i> | |
| In most areas costs are borne by the property owner and wastewater connections are installed by the property owner's contractors to Council standards. | At cost |
| Rangiriri – fee for scheme installed 2008 | 2,960.00 |
| Taupiri – fee for scheme installed 2007 | 2,667.00 |
| Meremere | 895.00 |
| Tauwhare Pa | 5,485.00 |
| Te Ohaki Road | 3,220.00 |
| Springhill Corrections Facility | |
| Minimum charge equivalent to 36,500 cubic metres of wastewater discharge per annum. | 7.13 per m ³ |
| Discharge above 36,500 cubic metres per annum | 1.68 per m ³ |
| Disconnection fee | |
| House removal or demolition – disconnection of wastewater | 257.00 |

Trade waste

| Description of service | Charges \$ |
|---|--------------------------|
| Disposal of septic tank cleanings | |
| Huntly and Raglan Treatment plants only | 17.37 per m ³ |
| Trade Waste | |
| <i>All areas</i> | |
| Consent application fee | 103.00 |
| Conditional consent annual charge | 455.00 |
| Inspection fee | 108.00 |
| Quantity charge rates for conditional discharges | |
| Daily flow volume - \$/m ³ | 0.90 |
| Biochemical oxygen demand treatment - \$/Kg | 0.73 |
| Suspended solids treatment - \$/Kg | 0.62 |
| Total kjeldahl nitrogen treatment - \$/Kg | 0.70 |
| Total Phosphorus - \$/Kg | 4.35 |

Notes

Development contributions for connections to wastewater

Development contributions provide a source of funding for future capacity upgrading works. These works offset the cumulative depletion of the spare capacity within each network caused by new users. All new users joining wastewater networks, including new lots created by subdivision, pay this contribution. If a lot already has a Council-authorised physical connection and is being charged a targeted rate based on the availability of wastewater service (not connected), then no development contribution is required. However, for new connections for additional houses and ancillary units on the property or for further subdivision of the property, development contributions are required.

Ancillary units ('granny flats') are considered to be a permanent addition to the property and as such require a development contribution.

Note that a property may be liable for more than one catchment's development contribution, depending on its physical location. For example, a property in Horotiu will also pay the Ngaruawahia charge. The Development Contributions Policy includes maps which show where catchments overlap.

For subdivisions, development contributions shall be paid as provided in the Development Contributions Policy - each new lot created within a wastewater reticulation area shall be

connected to that particular scheme at the time of subdivision. The subdivider is also to arrange for a Council-approved contractor to complete the physical connection of the service to each lot created (as a requirement of resource consent).

Extraordinary users

Development contributions in accordance with the provisions contained in the Development Contributions Policy will be required for extraordinary users – i.e., those users whose wastewater discharge is expected to be higher than that of a standard residential user. The development contribution will be calculated on the relative quantity of such discharge compared to the average residential discharge for the network.

However, in instances where high loadings or concentrations of specific constituents (such as ammonia or phosphorus) are found within the extraordinary user's wastewater, a development contribution may be calculated on the relative strength of such constituents, compared with wastewater from a typical residential dwelling. These charges will be individually assessed on a case-by-case basis.

Targeted rates

The targeted rate is a standard charge set on each rating unit within the area of a wastewater scheme for the purpose of covering the costs of providing a service for the collection, treatment and disposal of wastewater. A full rate is set on each rateable property that is connected to the wastewater reticulation. Where rateable properties are not built on and are within 30 metres of the reticulation in Horotiu, Huntly, Ngaruawahia, Raglan or Te Kauwhata, then a targeted rate of 50% of the cost to connected properties is set. No charge is made if the property cannot be effectively serviced or is situated more than 30 metres from the wastewater reticulation.

For non-rateable properties and hotels, motels and camps a differentiated targeted rate for wastewater is set according to Schedule 3 of the Local Government (Rating) Act 2002. For further information see the Annual Plan.

Connection fees

The term "at cost" means the property owner or developer is liable for the total cost of constructing the connection to the Council main, and is also responsible for the physical work in providing the connection. It is expected that the client's contractor will complete the connection to the service at the time that site works are carried out and will charge the client direct. The work must be done to Council standards, as specified in the Hamilton City Development Manual (which includes Waikato District supplements), and will be inspected as part of the subdivision or building consent inspection.

Disconnection fees

When a building is demolished or removed from a serviced site then a disconnection fee shall be payable to the Council for the existing wastewater connection to be capped and the utilities information recorded on Council's 'as-built' plans.

Specific utility charge – Trade waste

The Council has introduced a Trade Waste Bylaw so that users placing a large demand on the treatment and reticulation system may be charged a fair share of the costs. Any business or industry that discharges liquid waste into Council's wastewater system may need to obtain a trade waste consent from the Council. "Permitted" and "Conditional" headings of consents relate to types of trade waste that these businesses produce. Refer to the Council's Trade Waste Bylaw 2008.

**Refuse collection and disposal
Refuse transfer stations
Targeted rate**

Fees and Charges
(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Targeted rate \$ |
|---|--|
| Refuse collection | |
| All serviced residential properties, except Raglan, Te Mata and Te Uku. | 173.00 |
| All serviced residential properties, Raglan kerbside recycling | 84.00 |
| Te Mata and Te Uku recycling (within specified area) | 34.00 |
| Raglan – Pre-paid bags | See below – the contractor’s prices are adjusted by inflation. |
| Refuse disposal | |
| Raglan Refuse Transfer Station | The contractor, Xtreme Waste Inc, sets prices after consultation with the Council. |
| Huntly and Te Kauwhata Refuse Transfer Stations | The contractor, Metro Waste sets prices after consultation with the Council. |

Targeted rates

The targeted rate is a standard charge set on each rating unit in all urban areas and in rural areas where a refuse collection service is provided. Extensions to the collection service will be considered where the service can be economically provided and where 65% of the ratepayers in the canvassed area have agreed to participate. The service provides for a weekly domestic collection (maximum two bags per household). No service is provided to the commercial sector or to contractors. The targeted rate of \$84.00 for Raglan, and \$33.82 for Te Mata and Te Uku funds the recycling service.

Raglan – Pre-paid bags

The pre-paid bag system in Raglan will continue, with a fee of \$2.60 per 65-litre bag and \$1.50 per 35-litre bag. (Note that the contractor, Xtreme Waste, sets prices after consultation with the Raglan Community Board and the Council.) This system endorses a waste minimisation and user-pays philosophy.

Note: Recycling facilities are available at all Council disposal sites. The charge for refuse disposal will be calculated after materials for recycling are removed.

Roading & Projects

Roading miscellaneous

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of services | Fee \$ |
|---|---|
| Permits | |
| <i>Applications for permits are generally free, although there may be costs involved with meeting required conditions, e.g. signs.</i> | |
| Application to erect a bus shelter on a road reserve | Free |
| Application for fire permit | Free |
| Livestock crossing, moving or droving permit application <i>Note: After Council's Livestock Movement Bylaw review, actual costs will be charged.</i> | Actual costs |
| Permanent livestock crossing application | No charge |
| Overweight permits (bridge inspection actual costs) | 40.00 |
| Services charged at hourly rate/actual cost | |
| <i>Any disbursements (e.g. public notices, signs) associated with any service will be charged to applicants.</i> | |
| Street/footpath damage | Hourly rate + mileage + actual costs of any disbursements |
| <i>The Council may charge at cost for the repair of any damage to the footpath or street incurred a result of house relocation, building, building, demolition or similar activities.</i> | |
| Road closures for motor sport events and other sporting and community events (except as is allowed by Council resolution for approved community events). | Hourly rate + mileage & actual costs of any disbursements |
| Miscellaneous legal services e.g. any certificate or other legal document prepared by Council's legal section. | Hourly rate + mileage & actual costs of any disbursements |

Roading miscellaneous continued

| Description of services | Fee \$ |
|---|---|
| Services charged at hourly rate/actual cost | |
| Stock crossing monitoring e.g. dealing with non-compliances with stock crossing permit conditions. | Hourly rate + mileage + actual costs of any disbursements |
| Two-yearly structural inspection of stock underpass | 160.00 (per inspection) |
| <i>Note: Owners of underpasses are liable for the costs of any necessary repairs to the structure revealed by inspection.</i> | |
| Motor rallies | |
| Bond – sealed roads (maximum \$10,000) | 1,000 (per road) |
| Bond – unsealed road (maximum \$40,000) | 1,000 (per km) |
| Repairs to road and structures | Actual costs |
| Unformed (Paper) roads | |
| <i>Note: Applicants are liable for all costs, including legal costs</i> | |
| Licence to occupy – application fee | 160.00 |
| Licence to occupy – rental | As negotiated |
| Requests to purchase - associated costs/deposit | 3,150.00 |
| Road Opening Notice (RON) | |
| <i>Note: Opening includes thrust or trench</i> | |
| Application (includes first inspection fee) 0-99m | 135.00 |
| 100-499m | 210.00 |
| 500m and over | 370.00 |
| Second and subsequent inspections | 170.00 (per inspection) |
| Penalty for non-notification | 530.00 |
| Temporary fences on formed roads | |
| Application | Free |

| Description of services | Fee \$ |
|---|----------------------------|
| First inspection | Free |
| More than one inspection | 170.00 (per inspection) |
| Vehicle entranceways | |
| Application | Free |
| First inspection | Free |
| More than one inspection | 170.00 (per inspection) |
| Road reserve | |
| Utility installation on road reserve | As negotiated |
| RAPID number plates | |
| Replacement of lost or stolen plates (over counter) | 15.30 |
| Installation by Council – additional plates | 45.00 (per site) |

Roading contributions

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

Financial contributions

The Resource Management Act 1991 empowers Councils to obtain financial contributions for such things as developing or improving the roading network when land development or subdivision is likely to increase usage. Section 16.8 of the Proposed Waikato District Plan sets out the Council's purposes and rules for imposing conditions requiring payment of financial contributions and this section of the District Plan should be referred to for a full explanation of the charges.

The District Plan allows for financial contributions to be imposed on both subdivision and land-use consents.

For subdivision, the assessment of a financial contribution for roading is based on Recognised Equity, which recognises the equity of current allotments and requires new allotments to make an equal contribution.

For land use, frequent use of roads by activities that generate significant increases in heavy vehicle or other traffic volumes can result in the need to increase the vehicle capacity of the roading network.

The formula for the maximum charges which may be imposed is set under section 16.8.5 of the Proposed Waikato District Plan. This means that, while the charge itself is open for submission as part of the annual planning process, the formula for setting it can only be changed as part of a District Plan Variation or Change.

| Description of services | Financial contribution |
|--|------------------------------------|
| | \$ |
| Subdivision – equity per additional lot | 9,444.00 |
| Land use – impact from activity-related traffic | Calculated on a case by case basis |

Development contributions

Council is enabled under the Local Government Act 2002 (LGA) to levy financial contributions under the RMA or development contributions under the LGA, or a combination of both.

Contributions under the LGA are levied in circumstances where the effects of growth require Council to incur capital expenditure acting on behalf of the wider community to provide new or additional services.

Contributions for roading are being levied under the LGA in phase I of the LGA implementation for subdivision in the two structure plan areas of Tamahere and Lorenzen Bay. The formulae for the development contributions are contained in the Development Contributions Policy.

A development contribution for the proposed Te Kauwhata structure plan has been added for the 2011/2012 year.

Subdivision

| Description of services | Financial contribution \$ |
|---|------------------------------|
| Tamahere Structure Plan | 5,502.19 |
| Tamahere Structure Plan – (sub-catchment A) | 32,314.53 |
| Tamahere Structure Plan – (sub-catchment B) | 23,559.69 |
| Lorenzen Bay Structure Plan | 10,110.43 |
| Te Kauwhata Structure Plan | 5,582.25 |

Strategy & Support

Planning and strategy documents

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Fixed charge \$ |
|--|-------------------------|
| Published resource management documents | |
| Fixed fee per document to include the cost of printing, postage and may include actual and reasonable costs in preparing the document. | |
| Proposed Waikato District Plan 2004 (Appeals version 2007) Two volumes – text and maps | 210.00 (105.00 each) |
| Proposed Waikato District Plan 2004 (Appeals version 2007) CD ROM | 26.00 |
| Annual subscription District Plan – hard copy and CD ROM updating | 105.00 |
| District Plan variations and changes | Free |
| Corporate planning documents | |
| Copies of Long Term Planning, Annual Planning, Annual Reporting, structure planning and strategic planning documents | Free |

Application for a change to the District Plan

A charge shall be made to recover the actual costs to prepare a private Change to the District Plan including, but not limited to, the following matters:

- administration costs;
- research;
- technical advice;
- preparation of reports to meet the requirements of RMA sections 32, 72-76; and
- processing of the Change in accordance with the First Schedule of the RMA.

Where the Change to which the charge relates has any of the following attributes:

- it involves a major change in policy; or
- it affects a wide geographical area; or
- it is likely to involve Council in significant investigation or research; or
- it will involve the notification of over 75 parties,
- has any other attribute that is likely to incur significant cost, the deposit may be increased up to a maximum of \$27,000.00.

Copying and GIS

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service <i>Photocopying and Plan Printing of Council documents</i> | Single sided \$ | Double- sided \$ | Colour single sided \$ | Colour double- sided for \$ |
|---|-------------------------------|--------------------------------|--|---|
| A4 | 0.10 | 0.15 | 0.40 | 0.70 |
| A3 | 0.15 | 0.20 | 0.50 | 1.00 |
| A4 coloured paper | 0.15 | 0.20 | - | - |
| A2 | 3.00 | - | - | - |
| A1 | 5.00 | - | - | - |
| A0 large and microfilm prints and half tone prints | 7.00 | - | - | - |

Note: These charges are for photocopying or printing Council documents, such as material from District Plans or from Council files. Photocopying of private material is not available at Council offices.

| Description of service <i>GIS and aerial photography</i> | Standard / Vector \$ | Raster / Aerial \$ |
|---|-------------------------|-----------------------|
| A0 | 35.00 | 51.00 |
| A1 | 30.00 | 40.00 |
| A2 | 25.00 | 30.00 |
| A3 | 14.00 | 16.00 |
| A4 | 7.00 | 10.00 |

Note: Standard/Vector maps include all maps except those involving aerial photography or topographical data, which are charged at the Raster/Aerial rate.

Notes

All GIS data processing is charged at normal charge-out rates (minimum ¼ hour) for any project not directly related to an ongoing Council project.

All charges for GIS maps and photographs are **in addition to** officers' work at normal charge-out rates.

It is anticipated that a Web map service on the Council's internet site (www.waikatodistrict.govt.nz) will be operating during this year. This will allow free download and printing of maps and aerial photographs.

For those customers making requests to the Council, the following apply:

- 1) Ratepayer: Aerial photo (A4) of own property, produced on Exponare - no charge.
- 2) The minimum rate for any other request for an aerial photo produced in Exponare on standard template is \$ 7.00.
- 3) Any further requests, aerial photo or other data, not directly related to or for an educational purpose / recognised charity (at the discretion of the GIS Administrator) will be charged at normal charge-out rates (minimum ¼ hour)

Stakeholder Relations

Library charges

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of services | Fees \$ | |
|--|-------------------------------|-----------------------------|
| Rentals | | |
| <i>Borrowers will be liable for the full or partial cost, plus an administration fee of \$5.00 for replacement of any item that is lost or returned damaged.</i> | | |
| <i>Note: 'Day' refers to working day</i> | | |
| Books | 4 weeks (no renewal) | |
| Free issue period | | |
| Rental charge after free issue period | 0.40 per day (Mon-Fri) | |
| Borrowed reference items – charges apply from 9am of the day the items are due back to the library | 5.00 per day (Mon-Fri) | |
| Reserve fee | 1.00 (per transaction) | |
| Description of services | 1 st week \$ | Per day thereafter \$ |
| CDs and DVDs | | |
| DVD's (adult) | 4.00 | 0.50 |
| DVD's (junior) | 3.00 | 0.50 |
| CD's (music) – new releases | 3.00 | 0.50 |
| others | 1.00 | 0.50 |
| CD ROMs | 3.00 | 0.50 |
| | | Fees \$ |
| Card Fees | | |
| Replacement card | 3.00 | |
| Non-production of borrower's card | 0.50 | |
| Printout of current items on borrower's card | 0.20 (per page) | |

Library charges continued

| Description of service | Fees \$ | |
|--|---------------------------------------|-----------------------|
| Requests, searches and enquiries | 5.00 | |
| Interloan charge | + charges incurred | |
| Printing from internet | 0.20 per page/ 0.30 duplex | |
| Research enquiry | 70.00 per hour or part thereof | |
| Electronic communications | 2.50 | |
| Sending faxes: Transaction fee | (includes cover page) | |
| (Plus per page) Local calling area | 0.50 | |
| National | 1.50 | |
| International | 3.00 | |
| Receiving faxes | 0.50 per page | |
| Emailing documents (maximum 10 pages) | 2.50 | |
| Description of service | Single sided \$ | Double sided \$ |
| Private photocopying * | | |
| Black and white photocopying (A4 or A3 page) | 0.20 | 0.30 |
| Colour copying (A4 or A3 page) | 2.00 | 3.00 |
| | Fees \$ | |
| Subscriptions | | |
| District ratepayers and residents | Free | |
| Subscriptions | | |
| Out-of-district subscription for non-residents and non-ratepayers (also see note below) | 75.00 (per membership per year) | |

Note

The Council has entered into reciprocal arrangements with the Hamilton City Council and with the Matamata-Piako and Waipa District Councils library service, whereby out-of-district subscriptions to the others' library services are at no cost to library members. However, these other libraries have their own schedule of service charges for rentals, searches etc).

*For photocopying of Council documents refer to Copying and GIS

Official or Personal information

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

The Local Government Official Information and Meetings Act 1987 requires the Council to make available certain public or personal information which it holds.

The Act also makes provision for the Council to make a charge for the information supplied but this charge must be reasonable and is for the cost of labour and materials involved in making the information available. If the request expresses urgency then the Council may have to use additional resources to gather the information promptly and the Act permits the Council to charge for these extra resources.

If the charges to gather the information requested are likely to be substantial, the Council will advise the applicant of the likely charges before it commences processing the request and will give the applicant the opportunity to decide whether or not to proceed with the request. In such cases the Council may also require that the whole or part of any charge be paid in advance before commencing to process the request.

Note: 'Personal' information does not include rating records, resource consents, building consent applications, or any information pertaining to property, which is public information.

Charges are made by the Council on the following basis.

1. Any person wishing to view information on any files held by Council will be charged at \$34.00 for the first half hour and \$34.00 for each half hour thereafter.
2. The first half hour spent in processing the LOGIM application will be free of charge but a charge of \$34.00 will be made for each half hour or part thereof in excess of that half hour.
3. All other charges incurred will be at an amount which recovers the actual cost involved. This will include the cost of:
 - producing a document by the use of a computer or other like equipment;
 - reproducing a film, video or audio recording;
 - arranging for the applicant to hear or view an audio or visual recording;
 - providing a copy of any map, plan or other document larger than A4 size.
4. If the time taken to process the information and/or the number of copies supplied is only a small margin over the "free" allowance, the Council may use its discretion as to whether any charge should be made.

5. A charge may be modified or waived at the discretion of the Council where payment might cause the applicant financial hardship, where remission or reduction of the charge would facilitate good relations with the public or assist the Council in its work.
6. Where repeated requests are made by the same applicant in respect of a common subject over intervals of up to eight weeks the Council will aggregate these requests for charging purposes. This means that the second and subsequent requests will not be subject to one hour of free time and 20 free standard A4 photocopies.
7. The Council is not permitted to charge for:
 - locating and retrieving information which is not where it ought to be;
 - time spent deciding whether or not access should be allowed, and in what form.
8. A deposit will be required where the charge is likely to exceed \$65.00 or where some assurance of payment is required to avoid waste of resources.
9. A record will be kept of any costs incurred. Wherever a liability to pay is incurred the applicant will be notified of the method of calculating the charge and this notification placed on the file.

Officer's hourly charge out rates

Fees and Charges
(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Group | Position title | Hourly rate \$ |
|-------------------------------|----------------------------------|-------------------|
| | Chief Executive | 355.00 |
| | General Managers | 252.00 |
| | Executive Assistant | 82.00 |
| Water & Facilities | Facilities Manager | 134.00 |
| | Water & Waste Operations Manager | 134.00 |
| | Planning Engineer | 130.00 |
| | Plants Engineer | 112.00 |
| | Operations Engineer | 102.00 |
| | Facilities Planner | 97.00 |
| | Treatment Plant Supervisor | 89.00 |
| | Reticulated Services Team Leader | 87.00 |
| | Asset Information Team Leader | 87.00 |
| | Asset Information Officer | 84.00 |
| | Operations Technician | 83.00 |
| | Property Officer | 83.00 |

| Group | Position title | Hourly rate \$ |
|-------------------------------|---------------------------------------|---------------------------|
| Water & Facilities | Treatment Plant Operator | 73.00 |
| | Reticulated Serviceperson | 70.00 |
| | Plant Maintenance Officer | 60.00 |
| | Asset Maintenance Officer | 60.00 |
| Roading & Projects | Design Manager | 168.00 |
| | Projects Manager | 168.00 |
| | Roading Operations Manager | 168.00 |
| | Roading Planning Manager | 168.00 |
| | Project Development Engineer | 138.00 |
| | Senior Project Engineer | 138.00 |
| | Project Engineer | 123.00 |
| | Roading Legislation Officer | 95.00 |
| | Assistant Engineer | 83.00 |
| | Road Opening Co-ordinator | 83.00 |
| | Permits & By Law Administrator | 78.00 |
| Stakeholder Relations | Iwi and Community Partnership Manager | 168.00 |
| | Customer Delivery Manager | 112.00 |
| | Customer Delivery Team Leader | 97.00 |
| | Graphic Designer | 89.00 |

| Group | Position title | Hourly rate \$ |
|------------------------------|---------------------------------------|---------------------------|
| Stakeholder Relations | Community Secretary – Council Support | 82.00 |
| | Enquiry Manager | 82.00 |
| | Librarian | 74.00 |
| | Customer Delivery Officer | 68.00 |
| Regulatory | Senior Planner – Level 2 | 205.00 |
| | Consents Manager | 168.00 |
| | Building Health Manager | 168.00 |
| | Environmental Health Manager | 138.00 |
| | Monitoring and Bylaws Manager | 138.00 |
| | Senior Planner – Level 1 | 138.00 |
| | Senior Development Engineer | 138.00 |
| | Food Safety Officer | 130.00 |
| | Environmental Health Officer | 115.00 |
| | Animal Control Manager | 112.00 |
| | Regulatory Support Manager | 112.00 |
| | Intermediate Planner | 110.00 |
| | Building Inspector | 105.00 |
| | Building Quality & Inspection Officer | 105.00 |
| | Environmental Planning Engineer | 105.00 |
| | Roading Consents Engineer | 105.00 |
| | Planner | 105.00 |

| Group | Position title | Hourly rate \$ |
|-----------------------------------|---------------------------------------|---------------------------|
| Regulatory | Monitoring Officer | 105.00 |
| | Animal Control Officer | 74.00 |
| | PIM/LIM Officer | 74.00 |
| | Parking Enforcement Officer | 74.00 |
| | Regulatory Support Officer | 74.00 |
| | Property Information Officer | 68.00 |
| Strategy & Support | Legal Counsel | 168.00 |
| | Policy Planning Team Leader | 168.00 |
| | Strategic Planning Team Leader | 168.00 |
| | Corporate Planning Team Leader | 138.00 |
| | Senior Policy Planner | 138.00 |
| | Environmental Planner | 131.00 |
| | Legal Officer | 120.00 |
| | GIS Staff | 117.00 |
| | IT Support | 117.00 |
| | Business Analyst | 117.00 |
| | Policy Planner | 108.00 |
| | Corporate Planning Analyst | 108.00 |
| | Planning and Strategy Co-ordinator | 94.00 |
| | Assistant Structure Planning Engineer | 92.00 |
| | Accounts Payable/Receivable Officers | 72.00 |

Ex-Franklin District Council

Executive costs, Community & Infrastructure Assets

Roading and vehicle crossings

Fees and Charges
(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Fees \$ |
|---|---------------------------------------|
| Stock on roads by-law | |
| Fee for a permit application | 52.00 |
| Any permit required under any new or reviewed by law regulating the movement of stock on road. | 52.00 |
| Road opening applications | |
| Isolated openings | 115.00 (GST exclusive) |
| Trenching 0 - 99 m <i>Note: Trenching includes any above ground installations or upgrades.</i> | 135.00 (GST exclusive) |
| Trenching 500 - 999 m | 200.00 (GST exclusive) |
| Trenching >1000 m | 265.00 (GST exclusive) |
| Trenching 100 - 499 m | 400.00 (GST exclusive) |
| Additional cost for non-compliance shall be determined on the basis of actual costs and the charge out rate | 100.00 (per hour + 1.15 per km) |
| Vehicle crossings | |
| Inspection fee (first 2 inspections) | 100.00 (per crossing) |
| Each subsequent inspection (if required by Council) | 52.00 |
| Overweight permits | |
| Single (3-day turnaround) | 55.00 (GST exclusive) |

| Description of service | Fees \$ |
|--|---------------------------|
| Single (24-hour turnaround) | 85.00 (GST exclusive) |
| 12 month | 55.00 (GST exclusive) |
| 2 year | 110.00 (GST exclusive) |
| Feasibility (technical investigation) | Quote to be provided |
| Temporary road closure permit application | |
| This fee may be waived at the discretion of the Roading & Projects General Manager, for community events where there is no participation fee. | 175.00 |
| Approval of Traffic Management Plans (TMP) | |
| This fee is to be charged where Council roads are being used for commercial purposes (e.g. filming of advertisements) to cover the administrative costs of processing the TMP application. | 175.00 (per TMP) |

Water supply and meters

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Fees \$ |
|--|--------------------------------------|
| Water supply and meters | |
| <i>Note: All connections need approval</i> | |
| Ordinary household water connection (15mm) | 842.00 |
| Extra-ordinary or other connections | Cost recoverable |
| Termination fee - service no longer required <i>Note: The basic water connection fee will be reduced by 10% on 2nd and subsequent meters if more than one meter is connected at the same time.</i> | 211.00 |
| Supply (including extra-ordinary users) All water supplies (with effect from July 2007) <i>Note: A 25% charge will be added to the per cubic charge on all Franklin District water supplies for consumption in excess of 200m³ per six month billing period.</i> | 2.10 (per m ³) |
| | 2.60 (excess per m ³) |
| Meters | |
| <i>Note: Meters will be read approximately every six months</i> | |
| Minimum charge | 27.00 (per account) |
| Special readings (> 3 working day's notice) | 53.00 |
| Special readings (Urgent - within 3 working days) | 69.00 |
| Installation and removal of flow restrictor (due to non-payment of account) | 158.00 |
| Testing fee (if meter not faulty) Meters larger than 20mm at cost (deposit \$500) | 105.00 |
| Termination fee (service no longer required) | 210.00 |
| Bulk meter permanent key deposit and security | 1,053.00 |
| Bulk meter daily administration key charge (for temporary key allocation and meter billing) | 53.00 |

Wastewater connection

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Fees \$ |
|---|---------------|
| Basic connection fee for each lateral connection to Council sewer | 64.00 |
| Installation costs (not required where lateral is already in existence) | Cost + 10% |
| <p>As an incentive to encourage connections to new sewerage schemes, the following fees and charges are for a period of three months from the time a connection can be made. <i>Note: Where specific capital works are to be funded by a special rate in accordance with section 55 of the Rating Powers Act 1988, schools can be given the option of meeting their share of the costs by way of a lump sum contribution. (Owing to the Ministry of Education's policy that it will only provide a one-off reimbursement of the school's share of capital works).</i></p> | |
| PIM application fee | 21.00 |
| Consent application fee | 42.00 |
| Inspection fee (for 1 inspection) | 53.00 |
| Compliance certificate | - |
| Sewer connection fee | - |

Solid waste

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Fees \$ |
|---|----------------------------------|
| Refuse stickers (as from 1 July 2009) | 2.00 |
| Tuakau wheelie bin replacement | 42.00 (each) |
| Tuakau recycling bins new/replacements/additional | 13.00 |
| Uncollected waste | 27.00 |
| Waste (as defined in the Waste Bylaw 2009) left in the waste collection area after 6pm the day following the normal collection day and removed by Council. | (per bag or bin) |
| Shopping trolleys and baskets | 27.00 |
| Seizing, impounding, transporting and storing each shopping trolley basket, recovered by Council from a public place, waterway or channel. | (per shopping trolley or basket) |
| Licence fees | 104.00 |
| Any person involved in the collection and/or transportation of household waste, commercial waste, green waste, hazardous waste or inorganic waste (excluding recyclable material) from, within or to the ex-Franklin District, where the total amount of waste to be collected and/or transported in any 12 month period will exceed 20 tonnes. | (per annum) |

Town halls

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Fees \$ |
|--|-----------------------------|
| <p>Town hall – standard and concession hire The following hirers qualify for concession charges unless otherwise specified: Charitable organisations including community groups, public meetings and church groups (also school groups for Tuakau Town Hall). All other hires including private functions such as weddings, political and trade union groups, sporting bodies, government departments and business groups are considered to be standard unless otherwise specified. Mandatory waiving of hall hire for public meetings of district or local significance on the condition that there is no political bias and no door charge.</p> | |
| <p>Tuakau War Memorial Hall – normal hire Booking fees</p> | <p>1/3 of total payable</p> |
| <p>Key bond for all rooms</p> | <p>20.40</p> |

| Description of service | Hall/supper room \$ | Hall & supper room \$ |
|---|------------------------|--------------------------|
| <p>Tuakau War Memorial Hall and/or supper room</p> | | |
| Bond | 158.00 | 158.00 |
| Day charge | 88.00 | 175.00 |
| Night charge | 88.00 | 175.00 |
| 24 hour charge | 175.00 | 350.00 |
| <p>Tuakau War Memorial Hall – hire with alcohol <i>Note: Where full fees and charges apply (unless otherwise stated) those persons residing within the Tuakau Hall levy area will receive a 20 per cent discount.</i></p> | | |
| Meeting room only – upstairs rooms | - | 27.00 |
| whole upstairs area | - | 70.00 |
| Church use (services) | 27.00 | 53.00 |

| Description of service | Hall/supper room \$ | Hall & supper room \$ |
|---|---------------------------|-----------------------------|
| Tuakau War Memorial Hall – hire with alcohol | | |
| <i>Note: Where full fees and charges apply (unless otherwise stated) those persons residing within the Tuakau Hall levy area will receive a 20 per cent discount.</i> | | |
| Meeting room downstairs | - | 18.00 |
| Sporting groups | 27.50 | 53.00 |
| Senior citizens (hall) | Normal fee (less 50%) | - |
| Senior citizens (supper room) | 10.50 | - |
| Senior citizens (hall & supper room) | - | Normal fee (less 50%) |
| Church use | rooms | rooms |
| Political meetings | rooms | rooms |
| Commercial users | rooms | rooms |
| Schools | rooms | rooms |
| Old Settlers Association | Normal fee (less 50%) | Normal fee (less 50%) |
| Blood donors, community meetings, ANZAC day, civil ceremonies, carol services, RSA committee meetings | - | - |
| Public meetings | - | - |

Pensioner housing and cemeteries

Fees and Charges
(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

Pensioner housing

Note: There is a uniform charge throughout the district.

| Description of service | Fees \$ |
|------------------------|----------------------|
| Single units | 112.00 (per week) |
| Double units | 168.00 (per week) |

Cemeteries

| Description of service | Fees \$ |
|-----------------------------------|------------|
| Cemeteries – plot purchase | |
| Adult | 1,237.00 |
| Children (15 years or under) | 340.00 |
| Ashes | 395.00 |
| RSA | - |
| Maintenance in perpetuity | |
| Adult | 211.00 |
| Children (15 years or under) | 112.00 |
| Ashes | 100.00 |
| RSA | - |

| Description of service | Fees \$ |
|--|--|
| Out of district plot surcharge | 20% of plot purchase and maintenance in perpetuity |
| <i>Note: This fee is only charged on plot purchase and maintenance in perpetuity. If a person from outside the District has died and a plot purchased at the time of death, the out of district fee is charged. If a person from out of the district has died and already owns a plot or is being buried in an existing plot, the out of district fee is <u>not</u> charged.</i> | |
| Adult | 265.00 |
| Children (15 years or under) | 91.00 |
| Ashes | 94.00 |
| RSA | - |
| Interment – weekdays | |
| Adult and RSA | 737.00 |
| Children (6 – 15 years inclusive) | 453.00 |
| Children (5 years or under) | 240.00 |
| Ashes, Foetus, Stillborn | 202.00 |
| Disinterment | 1,473.00 |
| Reinterment | 1,473.00 |
| Interment – Saturday morning surcharge | |
| Adult and RSA | 221.00 |
| Children (6 – 15 years inclusive) | 147.00 |
| Children (5 years or under) | 102.00 |
| Ashes, Foetus, Stillborn | 17.00 |
| Interment – Saturday afternoon, Sunday and public holiday surcharge | |
| Adult and RSA | 316.00 |
| Children (6 – 15 years inclusive) | 210.00 |
| Children (5 years or under) | 146.00 |

| Description of service | Fees \$ |
|--|------------|
| Ashes, Foetus, Stillborn | 42.00 |
| Additional fees | |
| Large casket | 105.00 |
| Concrete breaking | 105.00 |
| Mats | 42.00 |
| Other fees | |
| RSA plaques | 22.00 |
| Headstone permits | 15.00 |
| Late arrival (after 1 hour of booked time) | 105.00 |

Sportsgrounds

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of service | Fees \$ |
|---|--------------------------------|
| Junior charges – Juniors (under 18 years) | 1.00 (per head) |
| Casual use of recreation facilities by juniors | 50% of senior charges |
| Casual field hire | 105.00 |
| Providing there is no clash with regular clubs using the field | (per field) |
| Senior field hire | |
| <i>Note: The senior seasonal charges for the following sports grounds is made per playing field irrespective for the number of users: Dr John Lightbody Reserve (excludes Tennis Club/Netball Club), Onewhero Domain Recreation reserve, Mercer Domain Recreation Reserve and Tuakau Domain Recreation Reserve.</i> | |
| Winter sporting codes – senior field hire for the season | |
| Rugby | 743.00 (per field) |
| Rugby League | 743.00 (per field) |
| Soccer | 743.00 (per field) |
| Hockey | 743.00 (per field) |
| Summer sporting codes – senior field hire for the season | |
| Touch Rugby (2 touch fields = 1 standard field) | 861.00 (per 2 touch fields) |
| Cricket | 861.00 (per field) |
| Twilight cricket | 861.00 (per field) |

| Description of service | Fees \$ |
|---|------------------------|
| Athletics | 861.00 (per field) |
| Dr John Lightbody Reserve | 210.00 |
| Tuakau Tennis Club | (per season) |
| Tuakau Netball Club | 210.00 (per season) |
| In addition to fees and charges for grounds, should the sports grounds/recreation reserves be closed to enable a club to charge admission, a levy of 10% of the takings will apply. | 178.00 |

Parks and Reserves leases

Where lessees share facilities/land, they will be charged proportionate to their use. Irrespective of the apportionment, the minimum annual charge shall apply.

Rental payment on leased Council-owned land described in Part II(a)(i)-(v) of the Second Schedule to the Rating Powers Act 1988 and for Play centres or any similar organisation shall be equal to 50% of the General Rates for that property.

Cellular radio communication devices located on Council land, buildings or road reserves, will be charged a current market rent negotiated between Council and the lessee.

Building

Building charges

Fees and Charges
(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

Project Information Memoranda (PIM)

| Description of service | Fees \$ |
|--|--|
| Class A: For minor activities such as the installation of free standing solid fuel fire appliances, minor electrical and plumbing and drainage installations, the construction of a deck or garden shed. Generally work valued less than \$5,000. | 37.90 |
| Class B: For uncomplicated projects such as farm sheds, packing sheds, drainage installations and moderate sized electrical and plumbing installations. Generally work valued less than \$20,000.00. | 98.80 |
| Class C: For moderately complicated projects such as dwellings, single storey commercial and industrial projects, septic tank drainage installations, and major plumbing and electrical projects generally work valued less than \$180,000.00. | 340.40 |
| Class D: For all projects not coming within the classes A, B or C such as multi-storey commercial and industrial projects and other projects of a specialised nature - actual and reasonable costs (minimum charge of \$320.00). | 121.00 (minimum charge 94.00/hour) |

Building consents

| Description of service | Fees \$ |
|---|------------|
| Type I – housing, outbuilding, ancillary Worth - \$0-\$9,999 | 107.30 |
| Type I – housing, outbuilding, ancillary Worth - \$10,000-\$49,999 | 214.70 |
| Type I – housing, outbuilding, ancillary Worth - \$50,000-\$99,999 | 322.10 |
| Type I – housing, outbuilding, ancillary Worth - \$100,000-\$999,999 | 429.30 |

| Description of service | Fees \$ |
|---|--|
| Type 1 – housing, outbuilding, ancillary Worth - \$1,000,00 + | 536.70 |
| Type 2 – Communal residential/non-residential; industrial/commercial Worth - \$0-\$9,999 | 214.70 |
| Type 2 – Communal residential/non-residential; industrial/commercial Worth - \$10,000-\$49,999 | 322.10 |
| Type 2 – Communal residential/non-residential; industrial/commercial Worth - \$50,000-\$99,999 | 429.30 |
| Type 2 – Communal residential/non-residential; industrial/commercial Worth - \$100,000-\$999,999 | 536.70 |
| Type 2 – Communal residential/non-residential; industrial/commercial Worth - \$1,00,000 + | 751.40 |
| Processing fee A processing fee based on actual cost of processing any particular application, incorporating actual staff time, overheads, disbursements and GST. | 121.00 (per hour) |
| Documentation and storage fee For the storage of Documents and Information relating to Building Consent Applications. 0.25% of the estimated value of the building work with a maximum fee. | 893.70 |
| Building work inspection fees For each inspection of building work over an estimated value of \$5,000.00 | 121.00 |
| For each inspection of building work under an estimated value of \$5,000.00 | 121.00 |
| For each inspection of used building materials before reusing same in a building. | 121.00 |
| Additional fee for deviations from the approved plans during construction, or non-compliance with NZ Building Code to the extent as to require amending plans and submitting. | Building consent processing & lodgement fees apply |

| Description of service | Fees \$ |
|--|----------------------------------|
| For reinspection of building work as a result of (D) above, up to the time of completion. Such fees to be paid prior to inspection or before Code Compliance Certificate is issued. | 121.00 |
| Code compliance fees - granting and issuing | |
| For building work of an estimated value greater than \$5,000.00. | 121.00 |
| For minor building work of an estimated value less than \$5,000.00. | 121.00 |
| If requested more than 1 month after completion of the building work. | 121.00 |
| Accreditation fee | 1,052.30 |
| A fee towards the cost of BCA accreditation and registration for all building work that requires a building consent or where a certificate of acceptance is sought. 0.05% of the estimated value of the building work with a maximum fee of: | |
| Special building duties and services | |
| For inspection of a building prior to moving from existing site outside the ex-Franklin boundary to one inside the boundary Plus charge per kilometre travelled 1 way from Tuakau. | 121.00 per hour + 1.60 per km |
| For inspection of a building prior to moving it from an existing site to a new site within the ex-Franklin boundary. | 128.90 |
| For any inspection of work deemed necessary in connection with any building, for which no other type of fee has been paid. | 121.00 |
| For the preparation and issuing of a Code Compliance Schedule. | 171.00 |
| For issuing a Code Compliance Schedule where alterations are requested to an existing Code Compliance Schedule. | 107.30 |
| For the lodgement of a Building Warrant of Fitness. | 58.90 |
| For carrying out an audit of a Building Warrant of Fitness. | 177.30 |
| For an application to consider a waiver from or modification to any provision of the Building Code. | 142.10 |
| For obtaining a copy of the Certificate of Title to a property. | 20.00 |
| For the registration of a notification for building on land subject to special consideration under section 73 of the Building Act 2004. | 139.00 |

| Description of service | Fees \$ |
|---|---------------------------------|
| For the application for Independent Qualified Person approval | 161.00 |
| Additional cost per feature or system. | 86.30 |
| For the inspection and assessment of unauthorised building work for compliance with the dangerous, earthquake and insanitary provisions in the Building Act: | |
| Inspection fee | 161.00 |
| Hourly rate of | 121.00 |
| Minimum | 281.50 |
| For an application for a Certificate of Acceptance under section 97 of the Building Act 2004. (Building consent processing and lodgement fees apply - \$562.00 minimum). | 483.10 |
| Additional cost per inspection | 121.00 |
| Solid fuel heaters (includes inspection) | 263.70 |
| Solar water heaters (includes inspection) | 366.00 |
| Amendments | Actual time spent processing |
| For an application to consider an exemption under the Fencing and Swimming Pools Act 1987. | 429.30 |
| Street / Road damage deposit per street frontage, for building being built on: | |
| Residential site | 644.10 |
| Industrial site | 1,610.30 |
| Per street frontage, for building relocated off-site | 1,610.30 |
| Stormwater engineering assessment on building consents | 171.50 |
| Building Research Association levy – for every building consent with an estimated value of \$20,000 and over, \$1.00 per \$1,000 is payable. <i>Note: GST is <u>not</u> applicable to this levy.</i> | |
| Department of Building and Housing levy – for every building consent with an estimated value of \$20,000 and over, \$2.01 per \$1,000 is payable. | |

Customer Services & Finance

Customer services

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of services | Fees \$ |
|---|--|
| Land Information Memorandum (LIM) | |
| Standard fee | 226.20 |
| Urgent fee (3 day service) | 289.30 |
| Commercial Property minimum charge as per (A) for first three hours - thereafter a rate is charges as per LGOIMA: | 39.90 (per half hour or part thereof) |
| Requests for information* | |
| For non-commercial requests first hour free - thereafter a rate is charged as per LGOIMA: | 39.90 (per half hour or part thereof) |
| For commercial requests first hour free - thereafter a rate is charged as per LGOIMA: | 39.90 (per half hour or part thereof) |
| <i>*Any person wishing to view information on any files held by Council will be charged at \$34.00 for the first half hour and then \$34.00 for every half hour thereafter.</i> | |

Finance

| Description of services | Fees \$ |
|---|------------|
| Valuation service recovery fee | |
| Rating valuation Fee resulting from Building Consent (per separately inhabitable part with an estimated valuation/s* of more than \$30,000). <i>*The determination of the 'estimated valuation/s' will be at the sole discretion of Council.</i> | 126.20 |
| Rating valuation Fee resulting from subdivision (pet lot, capable of being improved) i.e. with a dwelling unit. | 99.00 |

Policy & Comms.

Resource Management

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of services | Fees \$ |
|--|--|
| District Plan amendments | |
| <i>Note: Fees and charges are recoverable on an actual and reasonable basis, pursuant to Section 36(3) if the Act. All Act references are to the Resource Management Act 1991. All deposits are required on lodgement or receipt of application.</i> | |
| Resource management planner | |
| Administration / Technician | 79.90 (per hour or part thereof) |
| Resource management policy planner | 117.80 (per hour or part thereof) |
| Senior resource management policy planner | 134.70 |
| Resource management policy planner | (Charge out rate per hour or part thereof) |
| Application for change to District Plan | |
| An initial deposit fee on a designation or notice or requirement. | 2,631.10 |
| Designations and Notices of Requirement | |
| Deposit and receipt of a designation or notice or requirement. | 1,473.40 |
| Where Council is requires to take action under Section 182(2) consequent to the removal of a designation. | 131.50 |
| Where Council is requires to decide on a section 184 application to extend the life of a designation. | 131.50 |
| Heritage order | |
| Heritage Notice of Requirement | 789.30 |
| Where Council is required to take action under Section 196 consequent to the removal of a heritage order. | 131.50 |

| Description of services | Fees \$ |
|--|----------------------------|
| Updating plan costs | |
| Costs of updating District Plans following any plan changes: | |
| Changes to the Plan | 5.10 |
| Plus each single sided page | 0.21 |
| Plus each double sided page | 0.40 |
| District Plan | |
| Purchase of Operative District Plan Feb 2000 | 157.80 |
| Annual subscription for update service | 105.20 |
| Purchase of parts of text or individual maps | Photocopy charges apply |

Community Plans (Long Term Plan (LTP), Annual Plan and Annual Report)

| Description of services | Fees \$ |
|---|------------|
| Community plan (LTP) | 31.50 |
| Annual reports/Annual plan | 21.00 |
| <i>Note: One free copy of the annual plan, annual report and Long Term Plan is to be supplied to other Local Authorities, ratepayer groups and other similar organisations.</i> | |

Environmental Services

Regulatory planning

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

The following charges are deposits and are recoverable on an actual and reasonable basis. All deposits are required on lodgement of the application. For all Resource Consent applications where significantly greater costs are incurred council shall incur council shall advise the party concerned and recover the additional costs on an actual basis, pursuant to Section 36(3) of the Act. All Act references relate to the Resource Management Act 1991, unless otherwise specified. Council may at its discretion remit all or part of the foregoing charges in accordance with Section 36(4). Refunds will be made where any deposits made exceeds the value of work done.

| Description of services | Fees \$ |
|--|------------|
| <p>Notified resource consent application Deposit fee for receiving and processing</p> <p>These include the following type of activities: Discharge to air; discretionary activities; non-complying activities; subdivision applications; change or cancellation of consent condition (section 127); review of consent conditions (sections 128-132 inclusive).</p> | 5,262.30 |
| <p>Hearing fees The hearing fee will be set as follows at actual hourly rate as per the charge out rate table</p> <p>Regulatory Officers time at 100% cost recovered</p> <p>Committee Support Officer time for notifying decisions at 100% recovery.</p> <p>Committee Support Officer time for agenda preparation and minuting of hearing at 75% cost recovery.</p> <p>Governance factor for hearing (including any site visits)/deliberations/decisions at 75% cost recovery of elected members' hourly rate.</p> <p>Or where applicable: 75% of Commissioners' actual costs</p> <p><i>Note: The staff time will be costed per hour plus GST as per the charge out table or as amended from time to time.</i></p> | 74.00 |
| <p>All applications that are heard by Regulatory or Hearings Committees, or Notified Applications heard by a Commissioner.</p> | 375.70 |

Regulatory planning continued

| Description of services | Fees \$ |
|---|--------------------------------|
| Non-notified land use consent applications Deposit fee for receiving and processing These include the following types of activities: Controlled activities, Discretionary restricted assessment activities, Discretionary activities and Non-complying activities. | 1,052.50 |
| Non-notified discharges to air Deposit fee for receiving and processing. | 526.10 |
| Non-notified decision fee Fee for land use and discharges to air applications, decided by a Commissioner. | Actual and reasonable recovery |
| Deposit fee for resource consent objections (includes land use, subdivision and discharges to air application) Deposit fee for receiving and processing objections (Section 357, 357A & 357B) | 263.10 |
| Monitoring of resource consents Administration, monitoring and supervision costs for monitoring land use consent application. | 263.10 |
| Deposit fee for extension of time/variation/review of conditions Pursuant to section 125 of the Resource Management Act (RMA). | 263.10 |
| Pursuant to Sections 126, 127, 128-132 of the RMA | 526.10 |
| Non-notified subdivision applications - urban Urban two lot subdivision (all types) | 1,578.70 |
| Additional lots deposit fee (per additional lot) | 52.50 |
| First Stage cross lease | 578.80 |
| Second Stage cross lease | 420.90 |
| Boundary adjustment | 263.10 |
| Urban and Rural Right of way creation | 263.10 |
| Rural Boundary adjustment/relocation | 1,578.70 |
| Conservation lot | 1,578.70 |

| Description of services | Fees \$ |
|--|--------------------|
| General purpose lot, title relocation | 1,578.70 |
| Road severances, network utilities | 1,578.70 |
| Transferable title rights and all other subdivisions. | 1,578.70 |
| Survey plans | |
| Signing and sealing under Section 223 where the subdivision includes conditions. | 1 57.80 |
| Completion certificates | |
| Signing under Section 224 (C) where minor conditions are imposed. | 1 57.80 |
| Signing under Section 224 (C) which includes the following: Bush bond Covenant, consent Notice, Geotech Report checking, checking of Engineering Plans, site visit(s) by Planning, Engineering or Building and Health. | 263.10 |
| Fee for creation of all new lots created during subdivision to ensure records are correct. | 55.00 (per lot) |
| Signing and sealing of ROW | |
| Signing and Sealing of R-O-W under Section 348 of the Local Government Act 1974. | 51.00 |
| Section 321 resolution pursuant to LGA | |
| Authenticated copy of a 321 Resolution | 26.30 |
| Approval of 321 Resolution | 26.30 |

Financial/development contributions

Financial contributions payable as per the subdivision consent
Additional fees will be payable for the cost of Council in obtaining valuation for reserve contributions.

| Development contributions summary schedule | | | | | | | | |
|--|-----------|--------------|------------|------------|--------------------|--------------------------|---|---|
| Area | Transport | Water supply | Wastewater | Stormwater | Open space amenity | Community infrastructure | Development contributions total GST exclusive | Development contributions total GST inclusive |
| Tuakau | \$5,150 | \$1,850 | \$4,740 | \$5,520 | \$3,580 | \$990 | \$21,830 | \$25,105 |
| Pokeno | \$5,150 | \$1,850 | . | \$5,520 | \$3,580 | \$990 | \$17,090 | \$19,654 |
| Port Waikato | \$5,150 | . | . | \$5,520 | \$3,580 | \$990 | \$15,240 | \$17,526 |
| All other – rural & unserviced | \$5,150 | . | . | . | \$3,580 | \$990 | \$9,720 | \$11,178 |

Miscellaneous charges

| Description of services | Fees \$ |
|--|--------------------------|
| Miscellaneous certificates and resolutions | |
| Under Resource Management Act | 161.00 |
| NOT under Resource Management Act | 161.00 |
| Liquor Licence Planning Compliance Certificate fee | 268.30 |
| Certificate of Compliance deposit fee | 526.10 |
| Copies of plans off microfilm fee | 6.00 |
| Searching and compiling information in respect of plans, resource consents and District Plan change applications - first hour free, subsequent hours per half hour or part thereof | 41.00 (per half hour) |
| Land valuation tribunal section 35H Certificate pursuant to the Land Settlement and Promotion Act fee | 107.30 |
| New or changed road names | 60.40 |
| Annual fee payable by all companies receiving the information for commercial use | |

Charge out rates Table

| Description of service | Rate \$ |
|--|-------------------------|
| General Manager | 252.00 |
| Senior Planner (level 2) | 205.00 |
| Consents Manager | 168.00 |
| Legal Counsel | 168.00 |
| Building Quality Manager | 168.00 |
| Monitoring and Bylaws Manager | 138.00 |
| Environmental Health Manager | 138.00 |
| Senior Planner (level 1) | 138.00 |
| Senior Development Engineer | 138.00 |
| Food Safety Auditor (Environmental Health) | 130.00 |
| Legal Officer | 120.00 |
| Environmental Health Officer | 115.00 |
| Regulatory Support Manager | 112.00 |
| Intermediate planners | 110.00 |
| Regulatory planners | 105.00 |
| Development Engineers/Roading/Utilities | 105.00 |
| Compliance Officers | 105.00 |
| Community Secretary – Council Support | 82.00 |
| Regulatory administrators | 74.00 |
| Property Information Officer | 68.00 |
| Senior consultants | Actual charge |
| General consultants | 80% of actual charge |
| Independent peer review consultants | Actual charge |

| Description of service | Rate \$ |
|------------------------|------------|
| Vehicle charges | 0.82/km |

Environmental health

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

| Description of services | Fees \$ |
|---|----------------------------|
| Return fee for seized appliances | 53.50 |
| Administration fee per seizure | |
| Per response in a Metropolitan Zone | 64.10 |
| <i>Note: Metropolitan Zone includes the properties located adjacent to and within two kilometres of the main road between Tuakau</i> | |
| Per response in a Rural Zone | 128.90 |
| Food premises registration | |
| All food premises registered or inspected under the Food Hygiene Regulations 1974 are assessed for an annual registration fee based on the following: | 75.20 |
| Administration fee. | |
| Inspection fee and re-grading inspection fee. | 209.40 (per inspection) |
| Non-compliance fee (re-inspection) | 209.40 |
| Umbrella low risk food licence fee | 697.80 |

Inspections

Inspections will range from 1 to 3 per year in accordance with the following risk assessment procedure:

| Food risk factor | 1-5 |
|--|---------|
| Number of items in latest requisition: | |
| 1 - 10 items | 2 |
| 11 - 15 items | 4 |
| 16 - 20 items | 6 |
| More than 20 items | 8 |
| Training of staff attendance of MTI: | |
| Or similar within 3 years | 0 |
| More than 3 years | 4 |
| No training | 8 |
| Operative cleaning schedule | |
| | Yes - 0 |
| | No - 5 |
| Regulation 5 premises | |
| | Yes - 4 |
| | No - 0 |
| Total | |

The food risk factor is based on the type of food being handled on the premises. For example there is a very low risk associated with the sale of root vegetables. There is however a high risk associated with premises cooking chicken for consumption on the premises. Such a premise would have a 5 risk factor.

The total is divided by 10 to give a number between 1 and 3. This indicates the number of inspections that need to be scheduled in the forthcoming year. This multiplier is also used to calculate part of the fee that is to be paid.

A well run premises in good condition that is handling low risk food will pay no more and in some cases less than at present. Poorly run premises will receive more frequent visits and will pay considerably more.

Miscellaneous environmental health

| Description of services | Fees \$ |
|---|----------------------|
| Food premises day licences (excepting those operated by non-profit organisations) | 53.50 |
| Templated Food Safety Programmes (Food Control Plans) | |
| Food premises operating under a templated food safety programme (food control plan) and are exempt from the requirements of the Food Hygiene Regulations 1974 are subject to the following fees: | |
| Application for initial registration or for exemption from the requirements of the Food Hygiene Regulations 1974 - <i>this fee covers any initial consultation and advice, and administration costs of setting up the premises in the Council and National databases.</i> | 79.00 |
| Application for renewal of registration/exemption - <i>this fee covers administration costs of renewing the registration or exemption and updating the Council and National databases</i> | 53.00 |
| All activities associated with auditing of templated food safety programmes - <i>this fee covers all activities associated with auditing of food safety programmes or food control plans, including site auditing, administration including reports, travel, follow up of corrective action requests.</i> | 130.00 (per hour) |
| Trading in public places | 64.70 |
| Up to 6 months | |
| 6 - 12 months | 128.90 |
| Other licences/registrations | 139.90 |
| Mobile food vehicle | |
| Camping grounds | 278.80 |
| Hairdressers | 123.60 |
| Offensive traders | 278.80 |
| Funeral parlours | 236.20 |
| Transfer of licence | 53.50 |
| Duplicate of licence | 21.50 |
| Saleyards | 196.20 |

| Description of services | Fees \$ |
|--|-----------------------------|
| Amusement devices | 12.00 |
| Re-inspection fee for all Licence or Registered premises | 101.90 (per inspection) |
| Gaming machine - class 4 Venue Consent | 536.70 (per application) |
| Relocatable home park consent | 278.80 (per application) |

Animal Control

Dog control

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

Note: All fees apply from 1 July 2011 and the penalty shall apply from 4.00pm on 1 August 2011

| Description of services | Fees \$ |
|---|------------|
| General dog (entire) | 85.30 |
| General dog (neutered / spayed) | 64.10 |
| Dog owner licence (entire) | 53.50 |
| Dog owner licence (neutered / spayed) | 37.90 |
| ** Working dog (neutered / spayed) | 43.10 |
| ** Working dog (entire) | 58.90 |
| *** Station dog | 28.80 |
| Seeing / hearing dogs | 5.00 |
| Dangerous dog (Section 32 of Dog control Act) | 128.40 |
| **Working dog | |
| For the purpose of setting registration fees only a working dog may be 'any dog kept solely or principally for the purpose of herding or driving stock and located, housed and registered as being on a property of over four hectares in area and zoned rural in the District Plan.' | |
| *** Station dog | |
| For the purpose of setting registration fees only a station dog may be 'any dog kept solely or principally for the purpose of herding or driving stock and located, housed and registered as being on a property over twenty hectares in area and zoned rural in the District Plan.' | |
| <i>Note: A statutory declaration may be requested by the Animal Control Manager as proof of such a dog's acceptability for this classification.</i> | |
| Miscellaneous | |
| Collars | 10.50 |
| Replacement tags | 3.10 |

| Description of services | Fees \$ |
|--|------------|
| Dog owner licence (Manual) | 10.50 |
| Impounding | |
| First offence | 43.10 |
| Second offence | 86.30 |
| Third offence Plus \$200.00 dog Infringement Notice if within 12 months of first impounding | 128.90 |
| Signed Destruction | 43.10 |
| Sustenance fee | 13.10 |
| Micro-chipping fee for dogs released from dog pound | 37.90 |
| Consent to keep more than one Dog (clause R, of Dog Control Bylaw 1991) | 53.50 |

Stock control impounding

That pursuant to Sections 14, 15 and 16 of the Impounding Act 1955 the Council set the following fees for impounding, droving, wandering and trespassing of stock

| Description of services | Fees \$ |
|---|-------------|
| For every horse, mule / ass, bull, cow, ox, steer, heifer, deer: Fees for impounding (first day or part day) | 26.80 |
| Subsequent days (standard fee) | 11.00 |
| Sustenance fee per day or part day | 5.10 |
| For every ram, ewe, wether, lamb, goat, boar, sow, pig or calf: Fees for impounding (first day or part day) | 16.30 |
| Subsequent days (standard fee) | 5.10 |
| Sustenance fee per day or part day | 2.10 |
| In addition to above fees: | |
| Giving notice (advertising) of impounding in respect of any stock impounded. | Actual cost |
| For writing and delivery of any notice or sending of any notice by post. | 21.50 |
| For advertisement in any newspaper in addition to actual cost of insertion. | 21.50 |
| Repeat impounding | |
| Where stock, not necessarily the same animal, but owned by the same person is impounded on a second or subsequent occasion the pondage fee shall be twice that of the initial impounding. | |

Droving charges

In the case of any stock found trespassing, straying or wandering on any road, the owner shall pay to the Council all actual and reasonable costs, including GST, incurred in loading, droving or conveying the stock from the place where it is found to the nearest Pound or to the place where it is delivered to the owner.

This shall also include all the costs of transportation and all costs incurred by Council for the attendance, call out, and any costs of all vehicles from and return to place of dispatch, provided that no charge shall be less than \$20.00.

| Description of trespass | Fees \$ |
|---|------------|
| Trespass fees – trespass on any paddock of grass or stubble: | |
| For every horse, cattle, beast, deer, ass or mule | 2.00 |
| For every sheep | 0.50 |
| For every pig or goat | 5.00 |
| Trespass on any land bearing any growing or from which the crop has not been removed or in any reserve, cemetery or burial ground: | |
| For every horse, cattle, beast, deer, ass or mule | 5.00 |
| For every sheep | 1.00 |
| For every pig or goat | 10.00 |

RMA
Monitoring
Inspection,
Liquor
Licensing
&
Disbursements

RMA monitoring and inspection

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

| Description of services | Fees \$ |
|--|------------|
| Installation of oil burning equipment | 101.90 |
| Installation of Liquefied Petroleum Gas (LPG) equipment | 101.90 |
| Installation of Compressed Natural Gas (CNG) equipment | 101.90 |
| Installation of petroleum storage tank | 101.90 |
| Installation of petroleum pump | 51.00 |
| Removal of petroleum storage tank | 101.90 |
| Removal of petroleum pump | 51.00 |
| Removal of petroleum tank and pump | 101.90 |
| Removal and re-fixing of petroleum tank or pump | 101.90 |
| Repairs or maintenance entailing disconnection or any pipe connection | 76.20 |
| Testing bulk instillation pipelines | 101.90 |
| Inspection of all bulk tanks requiring repairs or maintenance | 101.90 |
| Inspection of Class 4,5 and 8 installations | 101.90 |
| Any inspection of hazardous substances as defined in the Hazardous Substances and New Organisms Act 1996 including any inspection of equipment or installation associated with such goods if a fee is not otherwise specifically provided for. | 101.90 |

Liquor licensing & Disbursements

Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

| Description of services | Fees \$ |
|--------------------------------|------------|
| On-Licence / renewal | 793.24 |
| Off-Licence / renewal | 793.24 |
| Liquor licensing | |
| Club Licence / renewal | 793.24 |
| Variation / cancellation | 793.24 |
| Managers Certificate / renewal | 134.93 |
| Special licence | 64.40 |
| Temporary authority | 134.93 |

Disbursements

| Description of services | Fees \$ |
|---|--------------------|
| Faxes | 0.50 (per page) |
| Photocopying | |
| Per sheet of A4 paper | 0.21 |
| Per sheet of A3 paper | 0.40 |
| Postage, Toll Calls, Cost of Obtaining Certificates of Title, Advertising (notification) | Actual cost |

Note: While Council has aimed to provide an exhaustive and accurate schedule of charges, if any errors or omissions are identified, charges will be calculated by reference to the appropriate underlying authority / resolution. Council reserves the right to vary and introduce fees and charges at its discretion.