

## Planning and planning information

### Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

### Applications for land use consent

In addition to the listed deposit or charge, all land use consent applications (except those for outline plans) incur a minimum monitoring charge.

Description of service	Minimum deposit \$	Fixed charge \$
<b>Non-notified applications</b>		
<i>The following minimum deposits and fixed charges apply for non-notified applications for land use consent:</i>		
<b>Controlled activities</b>	1,200.00	-
Resited buildings		
Factory farming activities	1,200.00	-
Other	1,200.00	-
<b>Restricted Discretionary activities</b>		
Activities arising from operative District Plan Section 36 (Land Transport)	1,200.00	-
Other	1,400.00	-
<b>Discretionary activities</b>		
Residential dwellings and accessory buildings which cannot meet the conditions for a permitted activity in the zone.	1,200.00	-
Other	2,100.00	-
<b>Non-complying activities</b>		
	3,000.00	-
<b>Limited notification applications</b>		
The deposit for any application for land use consent will be the deposit required for a non-notified application of the same type <b>plus \$1,600.00</b> <i>(Refer to Appendix A for information on minimum deposits).</i>	Deposit as listed above + 1,600.00	-

## Applications for land use consent continued

Description of service	Minimum deposit \$	Fixed charge \$
<p><b>Notified applications</b>                      The deposit for any notified application for land use consent will be the deposit required for a non-notified application of the same type <b>plus \$3,100</b> (Refer to Appendix A for information on minimum deposits).</p>	Deposit as listed on page 6 + 3,100	-

## Bonds

Signing fees are included.

Description of service	Minimum deposit \$	Fixed charge \$
<p>Preparation and signing of any bond (except resiting bonds), covenant, legal document or variation thereto required as condition of consent  <i>RMA sections: 108 &amp; 109</i></p> <p><i>Note: The Council will meet the actual internal legal costs associated with covenant document preparation where covenants are entered into on a voluntary basis, such as costs to be met by the conservation fund. Where any other document requires more than three hours work an extra charge based on the Legal Counsel's hourly rate will be made.</i></p>	-	505.00
<p>Application to vary or extend time in respect of any bond, covenant or consent notice under RMA sections 108 and 109 (includes preparation of documents).</p>	-	570.00
<p><b>Bond discharges</b>                      (except for cash resiting bonds)</p>		
<p>Legal document</p>	-	190.00
<p>Site inspection and mileage</p>	-	110.00 per hour + 0.82/km

## Resited buildings

The charges associated with partial refunds of bonds will be deducted from the final refund prior to the issue of the refund.

Description of service	Minimum deposit \$	Fixed charge \$
Relocation bond preparation fee	-	265.00
Partial bond refunds (administration fee/per site inspection)	-	80.00
Partial bond refunds (site inspections associated with partial refunds/per site inspection).	-	110 per hour + 0.82/km

## Applications for subdivision consent

In addition to the listed deposit or charge, all subdivision consent applications incur a minimum monitoring charge.

Description of service	Minimum deposit \$	Fixed charge \$
<b>Non-notified applications</b>	2,700.00	-
Controlled activities		
RMA section 226 Certificates	2,700.00	-
Discretionary & restricted discretionary activities	2,700.00	-
Non-complying activities	3,000.00	-
<b>Limited notification applications</b>	Deposit as listed above + 1,600.00	-
The deposit for any application for subdivision consent will be the deposit required for non-notified application of the same <b>plus \$1,600.00.</b>		
<b>Notified applications</b>	Deposit as listed above + 3,100.00	-
The deposit for any notified subdivision application will be the deposit required for a non-notified application of the same <b>plus \$3,100.00.</b>		

## Actions related to all types of subdivision consent

Description of service	Minimum deposit \$	Fixed charge \$
<b>(a)</b> RMA section 223 Certificates (s.305, LGA) Survey Plan Approval	-	370.00
<b>(b)</b> Preparation and signing of any bond, covenant, legal document or variation thereto required as a condition of consent or enable the issue of a completion certificate (RMA sections 108 & 109)	-	510.00
<i>Note: The Council will meet the actual internal legal costs associated with covenant document preparation where covenants are entered into on a voluntary basis, such as costs to be met by the conservation fund. Where any other document requires more than three hours work an extra charge based on the Legal Counsel's hourly rate will be made.</i>		
<b>(c)</b> Completion certificate	-	320.00
<b>(d)</b> Preparation of any consent notice	-	370.00
<b>(e)</b> Change or cancellation of consent notice, including preparation of document	-	530.00
<b>(f)</b> Clearance Certificates in preparation for RMA section 224 Certificates <i>This charge constitutes actual processing cost <b>plus</b> mileage.</i>	-	Actual costs
<b>(g)</b> RMA section 224 Certificate <i>Note: All charges in (e) and (f), plus any additional charge outstanding from the processing of the subdivision consent, must be paid prior to the release of the section 224 Certificate.</i>	-	370.00
<b>(h)</b> Application to vary or extend time in respect of any bond, covenant or consent notice under RMA sections 108, 108A, 109 and 222(2), includes preparation of the document	-	570.00
<b>(i)</b> RMA section 223 or 224 Certificates – resigning	-	265.00
<b>(j)</b> Bond discharges	-	190.00
<b>(k)</b> Approvals and Certificates under Part XXI LGA 1974	510.00	-
<b>(l)</b> Cross-lease amendments (signing fee not included)	1,400.00	-

Description of service	Minimum deposit \$	Fixed charge \$
<b>(m)</b> Easement approvals – report and certificate (RMA section 243)	510.00	-
<b>(n)</b> Revocation of easements – report and certificate (RMA section 243)	510.00	-
<b>(o)</b> Cancellation of amalgamation condition (RMA section 241)	510.00	-
<b>(p)</b> Fees paid by the Council to the District Land Registrar, Department of Conservation and other public body relating to any matter connected with an application for subdivision.	-	Actual cost including administration costs
<b>(q)</b> Fees for creation of all new property files for each new lot created during subdivision.	-	55.00 (per lot)
<i>Note: This fee will be charged at the 224 clearance stage.</i>		

## Applications for requirements for designation and heritage orders

The following minimum deposits apply for non-notified applications for requirements for designations or heritage orders.

Description of service	Minimum deposit \$	Fixed charge \$
(a) Requirements for designation	3,200.00	-
(b) Requirements for alteration to a designation	1,300.00	-
(c) Requirements for removal of a designation	1,100.00	-
(d) Applications to determine that a designation should not lapse under RMA sections 184(1)(b) and 2(b)	1,300.00	-
(e) Requirements for heritage orders	1,100.00	-
(f) Requirements for the removal of heritage orders	1,100.00	-
(g) Outline plans (RMA section 176A)	850.00	-
(h) Waiver of requirement for the outline plan (RMA section 176A(2)) – Building consent only	-	210.00
(i) Waiver of requirement for outline plan (RMA section 176A (2)) – other	550.00	-

## Notified applications

Description of service	Minimum deposit \$	Fixed charge \$
The deposit for any notified notice of requirement or heritage order will be the deposit required for non-notified application of the same type <b>plus \$3,100.00</b>	Deposit as listed above + 3,100.00	-
The requiring authority or heritage protection authority shall pay the actual and reasonable costs incurred by the Council in monitoring the conditions of notices of requirement and heritage orders (RMA section 36(1)(d))	-	Actual and reasonable costs

## Miscellaneous charges relating to all type of resource consents

Description of service	Minimum deposit \$	Fixed charge \$
<b>(a)</b> Applications for extension of time (RMA sections 125(1)(b), 126(2)(b))	1,200.00	-
Change, review or cancellation of Land Use Consent Conditions (RMA sections 127-132)	1,200.00	-
Change, review or cancellation of Subdivision Consent Conditions (RMA sections 127-132)	3,000.00	-
Objections (RMA section 357, 357a & 357b) <i>Note: Council's policy determines that it may decide, on a case-by-case basis, to refund any deposit paid of the Council upholds the objection in its entirety.</i>	1,200.00	-
Preparation of minor covenants or any variations thereto	350.00	-
<b>(b)</b> Certificates of Compliance (RMA section 139)	850.00	-
<b>(c)</b> Easement approvals (LGA 1974 section 348)	950.00	-
<b>(d)</b> Preparation of any document or certificate for the purposes of the Overseas Investment Office or for any purpose under any such enactments or regulations.	-	510.00
<b>(e)</b> Resource management planning certificates under the Sale of Liquor Act 1989	-	330.00
<b>(f)</b> Every other certificate, authority, approval, consent, or service given, or inspection made by the Council under any enactment or regulation not otherwise mentioned elsewhere in this schedule where such enactment contains no provision authorising the Council to charge a fee and does not provide that the certificate, authority, approval, consent, service or inspection is to be given or made free of charge	-	370.00
<b>(g)</b> The applicant will reimburse any fees paid by the Council to Commissioners, consultants, advisers, solicitors and other creditors related to any matter connected with a resource consent or certificate application.	-	Actual cost including administration costs

## Deposits

Description of service	Minimum deposit \$	Fixed charge \$
<p><b>(a)</b> Any deposit required under this schedule of charges for any application for a resource consent or requirement for designation or heritage order may be increased up to the stated maximum, where the matter to which the charge relates has any of the following attributes or for any other reason deemed appropriate by the Regulatory General Manager:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> it is a large development proposal; or</li> <li><input type="checkbox"/> it is likely to involve significant potential effects on the environment; or</li> <li><input type="checkbox"/> it involves major policy issues; or</li> <li><input type="checkbox"/> it is likely to involve Council in significant research or investigation; or</li> <li><input type="checkbox"/> it will involve the notification of over 35 parties; or</li> <li><input type="checkbox"/> it is a subdivision involving more than 10 lots.</li> </ul> <p><b>(b)</b> The Regulatory General Manager shall have the right to reduce deposits to the level of expected cost in circumstances where here or she considers this appropriate.</p> <p><b>(c)</b> The Regulatory General Manager shall have the right to vary deposits and final charges for heritage order requests if, in his or her opinion, some of the benefits are to the community as a whole.</p> <p><b>(d)</b> Where an application involves both a land use and a subdivision consent, and is to be notified, then only one deposit for a notified application may be required.</p>	Up to 27,000.00 maximum	-

## Hearings

Description of service	Minimum deposit \$	Fixed charge \$
For the hearing of any application made under the Resource Management Act a charge will be made of the costs of planning staff, technical advisers, secretariat and administration.	-	Actual costs
Hearing by external Commissioners – the actual costs to hear an application will be charged to the applicant.	-	Actual costs
Hearings by internal Commissioners –( Councillors)	-	80.50

Description of service	Minimum deposit \$	Fixed charge \$
Committee incur a fee for each Councillor, including time spent on site visits (as measured from the hearing venue).		(per Councillor hour)
In instances where an applicant does not give at least 48 hours' written notice of a request for cancellation, withdrawal or postponement of a scheduled hearing, the Council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing.	-	Actual costs
Pre-hearing meetings	-	Actual costs

### Application for a change to the District Plan

Description of service	Minimum deposit \$	Fixed charge \$
A charge shall be made to recover the actual costs to prepare a private Change to the District Plan <i>(Refer to Appendix A for which the charge relates)</i>	Up to 27,000.00 maximum	-

### Planning information

Description of Service	Charges \$
<b>Land Information Memoranda (LIM)</b> <i>Requests for the supply of information in writing about a property including plan and resource consent details, service details, requisitions and rates, and any other matters within Council records.</i>	
Urban	190.00
Rural	265.00
Commercial/Industrial	320.00
<b>Urgent LIM</b> For the supply of a LIM within three working days	As above +65.00
Urban	190.00 + 65.00

Description of Service	Charges \$
Rural	265.00 + 65.00
Commercial/Industrial	320.00 + 65.00
<b>Copying of Planning Information</b>	
<p><i>Resource Management Act 1991: section 36</i>  A charge may be made for the copying of information relating to plans and resource consents and Council's resource management functions under section 35 of the RMA and the supply of any document.</p>	Actual and reasonable cost of copying and administration
<b>Planning Information Research</b>	
Recovery of actual and reasonable costs in researching information provided that the first 15 minutes shall be at no charge. Charges shall be as agreed with the General Manager – Regulatory.	Actual costs
<b>Circulation of Planning Documents</b>	
A charge shall apply to the circulation of copies of notified resource consents to persons or organisations not otherwise required by law to receive such documents	370.00
<b>Certificate of Title &amp; ordering documents through LINZ</b>	
	20.00

## **Appendix A: Planning charges**

### **Basis of charges**

The Waikato District Council has adopted a user pays policy for all resource consent applications and other activities and services that the Council carries out under the Resource Management Act 1991 (RMA). The purpose of the charges is to recover the actual and reasonable costs incurred by the Council.

The activities and services that will attract user pays charges are listed in this schedule. The purpose of each charge is to recover the cost of receiving and processing applications and issuing decisions. The schedules of and criteria for development contributions that may be required as a condition of any consent are listed under Reserve and Development Contributions for Community Facilities, Rooding Contributions, Stormwater and Rural Drainage Development Contributions, Wastewater and Water supply Development Contributions.

Hearings by the Hearings Committee incur a fee of \$80.50 per hour per Councillor, including site visits (as measured from the hearing venue); hearings by external Commissioners incur the actual costs of the Commissioners. All hearings also incur the actual administration costs of the hearing.

These fees and charges and development contributions apply for work carried out and decisions issued on or after 1 July 2011, irrespective of when the application was lodged. All references are to the Resource Management Act 1991 unless specified otherwise.

### **Timing of payments**

All the charges and amounts listed in this schedule (unless otherwise specified) are payable in advance of any action being undertaken by the Council. Pursuant to section 36(7) of the RMA the Council need not perform the action to which the charge relates until the charge has been paid in full. Note that documentation or certificates may not be issued until cheques are cleared.

### **Deposits**

Deposits are initial charges payable at the time an application is submitted to the Council for processing. Notwithstanding that a deposit may be paid, the Council will commence processing the application only when it is satisfied that the information received with the application is adequate.

Since resource consent applications can vary significantly in their content and nature, the Council cannot set one fixed charge that would be fair and reasonable in every case. The deposit shown in the schedule is the minimum deposit for that particular application category. A deposit higher than the minimum could be required and this would be dependent on the nature and scale of each specific application.

During the course of processing an application the Council may charge on-going deposits in relation to costs incurred above deposits already received. A deposit of estimated hearing costs will be required before any hearing date is finalised. This is to ensure that a reasonable cash flow is achieved for the Waikato District Council. Pursuant to section

36(7) of the RMA the Council reserves the right to cease or suspend processing of any consent where any amount invoiced remains unpaid.

When the processing of an application has been completed and a decision has been made, the Council will then finalise the cost of processing the application. The deposit may cover the Council's actual costs in many cases. Should the deposit paid be too much or be insufficient in any particular case then the Council will make a refund or impose an additional charge as appropriate.

Any deposit required under this schedule of charges for any application for a resource consent or requirement for designation or heritage order may be increased up to the stated maximum where the matter to which the charge relates has any of the following attributes or for any other reason deemed appropriate by the Environmental Services Group Manager:

- it is a large development proposal; or
- it is likely to involve significant potential effects on the environment; or
- it involves major policy issues; or
- it is likely to involve Council in significant research or investigation; or
- it will involve the notification of over 35 parties; or
- it is a subdivision involving more than 10 lots.

The Regulatory General Manager shall have the right to reduce deposits to the level of expected cost in circumstances where he or she considers this appropriate.

The Regulatory General Manager shall have the right to vary deposits and final charges for heritage order requests if, in his or her opinion, some of the benefits are to the community as a whole.

Where an application involves both a land use and subdivision consent, and is to be notified, then only one deposit for a notified application may be required.

### **Refund of charges**

Pursuant to section 36(5) of the RMA, the Council will remit the whole or any part of the charges listed in this schedule where the deposit paid is greater than the costs incurred by the Council in processing the application. Any refunds due will be paid after the Council has assessed the final costs of processing the application.

### **Additional charges**

An additional charge may be required under section 36(3) of the RMA where the deposit is inadequate to enable Council to recover its actual and reasonable costs relating to any particular application.

An additional charge to recover actual and reasonable costs will be made where the costs exceed deposit/s paid.

**List of charges**

A charge shall be made for each type of application or action listed. All charges and deposits are inclusive of GST at 15%.

# Building control

## Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

### Project Information Memoranda (PIM)

*Building Act 2004: sections 219 and 32*

The charge is for the preparation and issuing of the PIM and is payable on application.

Description of service	Fixed charge \$
<b>(a)</b> Building work valued up to \$20,000 including structures as listed under Building consents <b>(b)(i)</b> and <b>(b)(ii)</b> below, but excluding items listed under <b>(a)</b> , <b>(c)</b> and <b>(j)</b> below.	125.00
<b>(b)</b> Building work valued up to and including \$1,000,000	180.00
<b>(c)</b> Building work valued over \$1,000,000	245.00

### Building consents

*Building Act 2004: section 219*

Includes cost of final Code Compliance Certificate

Description of service	Fixed charge \$
Solid Fuel Heaters	190.00 (+ 135.00 per inspection)
<b>(a)</b> Minor plumbing and drainage (e.g en-suites, septic tanks, other small works involving no increase in building area), demolitions, signs.	190.00 (+ 135.00 per inspection)
<b>(b)(i)</b> Building work valued up to \$20,000: including decks, garages, carports, conservatories, shade cloth structures, pools, farm buildings, re-plied dwellings, vat stands, retaining walls, resited garages and farm buildings.	370.00 (+ 135.00 per inspection)
<b>(b)(ii)</b> Building work valued up to \$20,000: including temporary or transportable classrooms, garages converted to habitable rooms, off-site construction (e.g. transportable houses).	400.00 (+ 135.00 per inspection)

## Building consents continued

Description of service	Fixed charge \$
<b>(c)</b> Erection and removal of marquees for temporary events <i>Note: In some instances a resource consent may also be required.</i>	190.00 (+ 135.00 per inspection)
<b>(d)</b> Dwelling additions up to \$20,000 in value Commercial and public buildings up to \$20,000 in value (includes toilet blocks).	475.00 (+ 135.00 per inspection)
<b>(e)</b> All building work of value from \$20,001 up to \$100,000	835.00 (+ 135.00 per inspection)
<b>(f)</b> All building work of value from \$100,001 up to \$150,000	1,230.00 (+ 135.00 per inspection)
<b>(g)</b> All building work of value from \$150,001 up to \$500,000	1,685.00 (+ 135.00 per inspection)
<b>(h)</b> All building work of value from \$500,001 up to \$1,000,000	1,930.00 (+135.00 per inspection)
<b>(i)</b> Buildings over \$1,000,000 in value For every \$100,000 over \$1,000,000 an extra \$120.00 is payable.	2,360.00 (+ 135.00 per inspection)
<b>(j)</b> Stock underpasses and farm bridges. Includes two building inspections and engineering input into checking of plans, technical advice and inspection of site before and after installation.	1,050.00
All consents – Accreditation Levy <i>Building Act 2004: sections 215 and 219</i>	40.00

## Code Compliance Certificates

*Building Act 2004: sections 95 and 93(2)(b)*

Description of service	Fixed charge \$
To issue a final Code Compliance Certificate in respect of a building consent that has already been issued an interim Code Compliance Certificate.	130.00 (+ 135.00 inspection fee)
Application for extension of time to apply for a Code Compliance certificate.	105.00

## Other building fees and charges

Description of service	Fixed charge \$
Resiting report	90.00 (+ 135.00 inspection fee)
Officer's hourly rate (outside the district only)	105.00 (per hour)
Mileage costs per km (outside the district only) <i>Note: A refundable bond pursuant to section 108 of the RMA, and is based on the estimated cost of works required to meet conditions of resource consent.</i>	0.82
<b>Application for temporary accommodation</b> <i>Building Act 2004: section 219</i>	
Available only while an applicant is building a dwelling <i>Note: A refundable performance bond of \$5,000 is also required under the RMA 1991 to ensure that occupation of the temporary premises is discontinued within the agreed period.</i>	205.00
<b>Compliance Schedules and Building Warrants of Fitness</b> <i>Building Act 2004: sections 100, 108 &amp; 219</i>	
First inspection of new commercial buildings with specified systems and issue of Compliance	165.00
Amendment to Compliance Schedule	55.00
Annual audit inspection and issue of Building Warrant of Fitness	165.00
Re-inspection if required	135.00 (per inspection)
Administration and issue of Building Warrant of Fitness in non-inspection year	55.00
<b>Application for dispensation and waivers</b> <i>Building Act 2004: section 219</i>	
Dispensation from provisions of the Building Act 2004 or the Fencing of Swimming Pools Act 1987	135.00 (per hour)
<b>Application for a Building Certificate</b> <i>Sale of Liquor Act 1989: sections 9, 31 &amp; 55</i>	
Inspection of premises for fire safety and access for people with disabilities	250.00

## Other building fees and charges continued

Description of service	Fixed charge \$
<b>Certificate of Acceptance</b> <i>Building Act 2004: section 96</i> <i>Note: In addition, these projects are liable for all the fees that would have been payable had the owner (or the owner's predecessor in title) applied for building consent before carrying out the building work.</i>	
Application fee only (includes the cost of one inspection)	490.00
<b>Certificate for public use</b> <i>Building Act 2004: section 363A</i>	
To issue a Certificate for public use in respect of a building subject to the provisions of section 363A of the Building Act 2004.	145.00
Inspections to check compliance with conditions of the certificate	135.00 (per inspection)
<b>Fencing of swimming pools</b> <i>Fencing of Swimming Pools Act 1987</i>	
First inspection of pool fence to check compliance with the Act	No charge
Inspection fee for second and subsequent inspections if satisfactory progress is not being made.	135.00
<b>Inspection fee</b> <i>Building Act 2004: section 219</i>	
Standard inspection fee for a Council officer to visit the site to check compliance with any section of the Building Act or to carry out additional inspections in relation to a building consent.	135.00
<b>Certificates</b> <i>Building Act 2004: sections 71,77 &amp; 219</i> <i>Preparation, signing and registration of certificates pursuant to the Building Act 2004</i>	
Section 71 Certificate	390.00
Section 75 Certificate	442.00
<b>Amendments</b>	Actual time spent processing

Description of service	Fixed charge \$
<b>Notice to Fix</b>	
<i>Building Act 2004: section 164</i>	
To issue and serve a Notice to Fix pursuant to section 164 of the Building Act 2004.	210.00
Inspections to check compliance with conditions of Notice to Fix (includes legal advice).	135.00 (per inspection)
<b>Request for information or service</b>	
<i>Building Act 2004: section 219</i>	
Non-routine request for information or services, charged at officers' hourly charge out rate.	105.00
<b>Microfiche copying of building plans</b>	
<i>Building Act 2004: section 219</i>	
Transfer of building plans onto microfiche upon completion of project.	5.00 (per sheet)
<b>Amusement devices</b>	
<i>Fees set by the Amusement Devices Regulations 1978: regulation 11 Approval to operate</i>	
One device for up to seven days	10.00
Additional device for up to seven days	2.00
Each device for every seven days	1.00

## Notes

- 1 Where external or additional internal expertise is necessary for processing building consents, the charge for those services will be passed on to the applicant.
- 2 This scale of fees does not include a structural checking fee. Where undertaken by Council officers this fee is charged at the officers' hourly rate of \$105.00.
- 3 Fixed charges are payable on application. At the end of processing, inspection fees and additional levies may be payable. In these cases consents may not be issued until cheques are cleared.
- 4 It is a requirement of the Building Act 2004 that some applications be referred to the NZ Fire Service for review. There will be costs associated with this review, which vary depending on the work required by the Fire Service. The Council is not able to quote the costs at the time of application, as they are unknown until the Fire Service invoices us. These costs will be invoiced to the applicant.
- 5 Building consent fees include the cost of the final Code Compliance Certificate.

## Notes continued

- 6 We are required to collect fees on behalf of others. With new legislation these charges may increase.
  - **Building Research Association Levy** - for every building consent with an estimated value of \$20,000 and over, \$1.00 per \$1,000 is payable (*Please note GST is not applicable to this levy*).
  - **Department of Building and Housing Levy** - for every building consent with an estimated value of \$20,000 and over, \$2.01 per \$1,000 is payable.
- 7 Building consents cancelled prior to the first inspection being conducted will be refunded only that part of the full charge for which processing work has not yet been carried out.
- 8 Inspection fee includes building inspector hour rate plus mileage.

# **Animal control**

## **Fees and Charges**

(inclusive of GST at 15%, unless otherwise stated)

**Effective from 1 July 2011**

### **Dog Control**

All fees are set in accordance with the Dog Control Act 1996. The basic dog registration fee is \$137.00 which recovers costs associated with the administration of the dogs register, response to service requests from the public, compliance monitoring and enforcement of the relevant provisions of the Dog Control Act 1996 and the associated Waikato District Council Dog Control Bylaw 1997. A special fee applies for the registration of guide dogs, hearing ear dogs and companion dogs for the disabled.

The Waikato District Council classifies dog owners according to the criteria detailed on the following pages. If paid before 1 August of the registration year, rebates on the basic registration fee are available, depending on the classification.

Conversely, Council adds a surcharge to the basic registration fee for owners of dangerous dogs.

Applications for reclassification for the next registration year must be made to Council's Animal Control section before 28 February. An inspection fee will be payable.

## Dog registration fees

Description of Service	Fee \$
Basic registration fee	137.00

Dog registration – rebates available <i>Rebates are subject to criteria set out in Appendix B</i>	Rebated fee if paid by 1 August \$	Registration fee from 1 August \$
General dog owner	116.50	137.00
Approved owner	68.50	137.00
Selected owner	34.30	137.00
Farm owner	34.30	137.00
Guide, hearing ear, or companion dogs for the disabled <i>(Refer to Appendix B for criteria)</i>	5.00	5.00
Dogs neutered in previous year	<i>Special conditions apply refer to Appendix B</i>	137.00

Dog registration – no rebates available <i>(Refer to Appendix B Dangerous Dog Classification)</i>	Registration fee \$
Ownership of dangerous dog – subject to 50% surcharge	205.20
Probationary owner	137.00

## Miscellaneous fees

Description	Fee \$
Application for classification under selected or farm owner policy	53.00
Application for permit to keep more than two dogs	53.00
Disposal/surrender fee	41.00
Implanting of microchips	37.00

## Miscellaneous fees continued

Description	Fee \$
<b>Collars and tags</b>	
Dog collars – small	5.10
Dog collar – medium	7.70
Dog collar – large	10.20
Exchange tags	No charge
Replacement tags	4.00
<b>Dog Pound</b>	
<i>Dog Control Act 1996: section 68</i>	
First impounding	60.00
Second impounding	81.00
Third or subsequent impounding	108.00
Seizure (additional to impounding fee)	53.00
Sustenance (per day)	12.00
<b>Call-out Rates</b>	
Animal Control Officer	74.00 (per hour)
Vehicle	0.82 (per kilometre)

## Infringement offences and fees

*Dog Control Act 1996: section 66*

There is a series of infringement offences for which Council officers can issue an infringement notice. These infringement fees are set by the Dog Control Act 1996 and any subsequent amendments.

*Note: GST is not applicable to these fees.*

Description of offence	Fee \$
Wilful obstruction of dog control officer or ranger	750.00
Failure or refusal to supply information or wilfully providing false particulars.	750.00
Failure to supply information or wilfully providing false particulars about dog.	750.00
Failure to comply with any bylaw authorised by section 20 of the Dog Control Act.	300.00
Failure to undertake dog owner education programme or dog obedience course (or both).	300.00
Failure to comply with obligations of probationary owner	750.00
Failure to comply with effects of disqualification	750.00
Failure to comply with effects of classification of dog as dangerous dog	300.00
Fraudulent sale or transfer of dangerous dog	500.00
Failure to comply with effects of classification of dog as menacing dog	300.00
Failure to advise person of muzzle and leashing requirements	100.00
Failure to implant microchip transponder in dog	300.00
False statement relating to dog registration	750.00
Falsely notifying death of dog	750.00
Failure to register dog	300.00
Fraudulent procurement or attempt to procure replacement dog registration label or disc.	500.00
Failure to advise change of dog ownership	100.00

<b>Description of offence</b>	<b>Fee \$</b>
Failure to advise change of address	100.00
Removal, swapping, or counterfeiting of registration label or disc	500.00
Failure to keep dog controlled or confined	200.00
Failure to keep dog under control	200.00
Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise.	300.00
Failure to carry leash in public	100.00
Failure to comply with barking dog abatement notice	200.00
Allowing dog known to be dangerous to be at large unmuzzled or unleashed.	300.00
Failure to advise of muzzle and leashing requirements	100.00
Releasing dog from custody	750.00

## Registration of pups at age three months

Section 38 of the Dog Control Act 1996 allows Councils to set fees calculated on the basis of the number of complete months remaining in the registration year, as if the fee were payable in equal monthly instalments.

Description of owner	Month registered at age 3 months	Registration fee \$
General dog owner <i>(Refer to Appendix B for explanation of classifications and rebates)</i>	July	137.00
	August	125.60
	September	114.20
	October	102.80
	November	91.40
	December	80.00
	January	68.60
	February	57.20
	March	45.80
	April	34.40
	May	23.00
	June	11.60
Approved owner <i>(Refer to Appendix B for explanation of classifications and rebates)</i>	July	68.50
	August	62.80
	September	57.10
	October	51.40
	November	45.70
	December	40.00
	January	34.30
	February	28.60

Description of owner	Month registered at age 3 months	Registration fee \$
	March	22.90
	April	17.20
	May	11.50
	June	5.80
Selected owner/farm owner <i>(Refer to Appendix B for explanation of classifications and rebates)</i>	July	34.30
	August	31.40
	September	28.50
	October	25.60
	November	22.70
	December	19.80
	January	16.90
	February	14.00
	March	11.10
	April	8.20
	May	5.30
	June	2.40

## Appendix B: Registration fee, classifications and rebates

Rebates are available if registration fees are paid before 1 August of the registration year. See criteria for classification below. The rebates equate to slightly more than the percentages defined in the Council's Dog Control Policy 2007 (for example, the rebate for selected or farm owner classification is 76.15% of the basic fee).

Classification	Basic registration fee \$	Rebates available for prompt payment %	Fee if paid prior to 1 August \$
<b>General dog owner</b> (Criteria listed over page)	137.00	15 prompt payment	116.50
<b>Approved owner</b> (Criteria listed over page)	137.00	15 prompt payment + 35 approved owner <b>50 Total Rebate</b>	68.50
<b>Selected owner</b> (Criteria listed over page)	137.00	15 prompt payment + 35 approved owner + 25 selected owner <b>75 Total Rebate</b>	34.30
<b>Farm owner</b> (Criteria listed over page)	137.00	15 prompt payment + 35 approved owner + 25 farm owner <b>75 Total Rebate</b>	34.30

## Criteria for classification – rebates

*Dog Control Act 1996: section 36*

**General dog owner** is defined as a dog owner who:

- has not previously owned a dog in the Waikato District ; or
- cannot supply evidence of rebated dog registration under another local authority; or
- has had a dog impounded; or
- has been the subject of a justified complaint; or
- has been prosecuted for a dog offence; or
- has received an infringement fine.

**Rebate available** - Prompt Payment rebate if paid before 1 August 15% of Fee

### Approved owner

This rebate applies where the owner has had his/her dog registered with the Waikato District Council for the previous two years and Council records for this period show that person has:

- NOT had a dog impounded; and
- NOT been the subject of a justified complaint; and
- NOT been prosecuted for dog offences; and
- NOT received an infringement fine; and
- kept Council informed of changes of address or dog ownership through written advice prior to the new registration; and
- paid the registration fee before 1 August of each registration year.

A dog owner moving to the District will be given consideration for this rebate if proven evidence of previous history relating to this requirement is presented.

Any breach of these criteria will lead to immediate cancellation of the approved owner rebate.

### Rebates

Prompt Payment Rebate	15% of Fee
Approved Owner Rebate	<u>35%</u> of Fee
<b>TOTAL REBATE AVAILABLE</b> if paid before 1 August	50% of Fee

### Selected owner

This rebate applies to a dog owner who is residing on an urban, country living or rural property that is less than 20 hectares in area and who:

- already meets the Approved Owner criteria; and
- holds a permit where more than two dogs are kept on properties zoned urban or country living in the Waikato District Plan (see details on next page); and
- meets the minimum standards for accommodation of dogs; and

- provides a fully fenced dog-proof section or area of the premises appropriate for the size of the dog(s) kept.

Any breach of these criteria will lead to immediate cancellation of the selected owner rebate.

### **Rebates**

Prompt Payment Rebate	15% of Fee
Approved Owner Rebate	35% of Fee
Selected Owner Rebate	<u>25%</u> of Fee
<b>TOTAL REBATE AVAILABLE</b> if paid before 1 August	75% of Fee

### **Farm owner**

This rebate applies to a rural dog owner who is residing on and farming a rural property of 20 hectares or more in area. To qualify as a rural owner under the Farm Owner Policy an owner must:

- already meet the Approved Owner criteria; and
- meet the minimum standard for the accommodation of dogs; and
- ensure that all home killing and the disposal and/or treatment of offal and trimmings, including the heads of sheep and goats, are carried out in an approved dog-proof enclosure or killing facility; and
- ensure that all dogs are not fed or allowed access to any raw offal or any untreated sheep or goat meat; and
- voluntarily carry out treatment for hydatids and sheep measles as part of their regular dog-worming programme from their local veterinarian.

Any breach of these criteria will lead to immediate cancellation of the farm owner rebate.

### **Rebates**

Prompt Payment Rebate	15% of Fee
Approved Owner Rebate	35% of Fee
Farm Owner Policy	<u>25%</u> of Fee
<b>TOTAL REBATE AVAILABLE</b> if paid before 1 August	75% of Fee

### **Neutered or spayed dogs - rebate**

On provision of written proof from a veterinary surgeon, the registration fee for the current year will be waived and a tag provided free of charge for a dog that has been neutered or spayed during the course of the previous year. This is subject to the following conditions:

- the dog is NOT classified as a Dangerous Dog and required under the provisions of the Dog Control Amendment Act 2003 to be neutered or spayed; and
- written proof is provided by a certified veterinary surgeon who has adequately described the dog involved; and

- the proof and registration form is presented to the Council on or before 31 July of the current year.

This waiver will apply for only one registration year.

## **Applications for classification of ownership status**

An inspection of the property by an Animal Control Officer is required for every application for classification or reclassification under the selected owner or farm owner policies and an application fee is payable. Applications must be received before 28 February of the year for which classification is sought.

Every application will include consent to annual inspection.

If a Selected Owner or a Farm Owner already receiving rebates moves to another address within the Waikato District an inspection of the new property is required. A fee is payable upon application.

## **Permit to keep more than two dogs**

A permit is required where more than two dogs are kept on properties zoned urban and country living in the Waikato District Plan. An inspection is required for every new application or review of an existing permit and a fee is payable upon application.

### **Criteria for a permit to keep more than two dogs are:**

- the physical suitability of land to hold more than two dogs; and
- the applicant must meet the Approved Owner and Selected Owner policy criteria; and
- there must be written approval from neighbours who live on adjoining properties
- the applicant must meet such terms or special conditions the Council may attach to any permit.

Council reserves the right to exercise its discretion even though the above criteria are fulfilled and where there is any failure to comply with these conditions; Council may cancel the permit by giving the dog owner one month's notice. Further information is available on the Council's website.

## **Guide dogs, hearing ear dogs, companion dogs (assisting the disabled)**

A special annual registration fee of \$5.00 applies to dogs in the following categories:

### **Guide Dog**

A dog assisting a partially sighted or blind person certified in that regard by the Royal New Zealand Foundation for the Blind.

### **Hearing ear dog**

A dog assisting a deaf person certified in that regard by the Hearing Association of New Zealand.

### **Companion dog**

A dog assisting a disabled person certified in that regard by the Top Dog Companion Trust.

## **Dangerous dog classification - surcharge**

*Dog Control Act 1996: sections 31 and 32*

***Note: The owner of a Dangerous dog shall pay 150% of the basic registration fee and no Prompt Payment rebate shall apply.***

Where a period of classification includes only part of a registration year, a surcharge of 5% of the annual registration fee is payable for each entire month of that year.

Dogs may be classified as dangerous by the Council and have restrictions placed on them for any of the following reasons:

- where the owner is convicted of an offence under section 57A(2) of the Dog Control Act 1996, namely:
  - Where any dog in any public place –*
  - (a) Rushes at or startles any person or animal in such a manner that any person is killed, injured, or endangered, or any property is damaged or endangered; or*
  - (b) Rushes at any vehicle in such a manner as to cause or be likely to cause an accident;*
  - or*
- where there are, on the basis of sworn evidence attesting to aggressive behaviour by the dog on one or more occasions, reasonable grounds to believe the dog constitutes a threat to the safety of any person, stock, poultry, domestic animals, or protected wildlife; and
- where the owner admits in writing that the dog constitutes a threat to the safety of any person, stock, poultry, domestic animal, or protected wildlife.

### **Requirements for the owner of a dangerous dog:**

- shall, not later than one month after the classification takes effect, ensure that the dog is kept within a securely fenced portion of the owner's property which it is not necessary to enter in order to obtain access to at least one door of any dwelling on the property; and
- shall not allow the dog to be at large or in a public place without being muzzled unless the dog is confined completely within a vehicle or cage; and
- shall, not later than one month after the classification takes effect, produce to the Council a certificate issued by a registered veterinary surgeon certifying that the dog has been neutered; and
- shall be liable for dog control fees for that dog at 150 percent of the level that would apply if the dog were not classified as a dangerous dog; and
- shall not, without the written consent of the Council in whose district the dog is to be kept, dispose of the dog to any other person.

The above conditions transfer to the new owner if the Council gives written permission for such transfer.

The owner may object to the classification by lodging a written objection with the Council, and shall be entitled to be heard in support of that objection.

### **Probationary owner classification**

*Dog Control Act 1996: sections 21-24*

**A probationary owner shall pay the basic registration fee and no prompt payment rebate shall apply.**

This classification is imposed where an owner:

- is convicted of any offence under the Dog Control Act 1996; or
- is convicted of any offence in respect of a dog under Parts 1 or 2 of the Animal Protection Act 1990; or
- is convicted of any offence under section 26ZZP of the Conservation Act 1987 or section 561 of the National Parks Act 1980; or
- commits three or more infringement offences within a continuous period of 24 months.

### **Requirements for a probationary owner:**

- shall not be permitted to keep or register any other dog except for the dog(s) of which that person was the registered owner at the time of the classification.

The owner may object to the classification by lodging a written objection with the Council, and shall be entitled to be heard in support of that objection. The classification extends over New Zealand.

The classification shall continue for a period of 24 months, unless the Council reduces that timeframe.

## Stock control

The Council pound is situated at Old Taupiri Road, Ngaruawahia. The pound keeper, appointed pursuant to section 8 of the Impounding Act 1955 is John Bowler.

Before stock can be released from the pound, all conveyance, impounding, sustenance and trespass fee must be paid in full, by cash or bank cheque only. Payment may be made at any of the Council's offices or to the pound keeper.

### Stock impounding

*Impounding Act 1955: sections 14 and 15*

<b>Description of stock</b>	<b>Pound fee per animal per day \$</b>	<b>Sustenance per animal per day \$</b>	<b><u>Total</u> per animal per day \$</b>
Stallion, ass or mule over the age of nine months	11.00	3.00	<b>14.00</b>
Mare, gelding, colt, filly or foal	6.00	3.00	<b>9.00</b>
Bull over the age of nine months	11.00	3.00	<b>14.00</b>
Ox, cow, steer, heifer or calf	6.00	3.00	<b>9.00</b>
Ram, ewe, wether or lamb	4.00	1.00	<b>5.00</b>
Goat	4.00	1.00	<b>5.00</b>
Boar, sow or other pig	11.00	6.00	<b>17.00</b>
Deer	11.00	1.00	<b>12.00</b>

*Note: The total stock impounding fee total includes the pound fee plus the sustenance per animal per day*

## Stock callouts

The following charges apply for each impounding occurrence and for stock on road callouts, whether or not the stock is impounded.

Description of service	Charges \$
Animal Control Officer	74.00 per hour + any other costs incurred
Officer's mileage	0.82 (per kilometre)
Advertising	Actual cost
Conveyance charges	Actual cost
Repeated impounding	Double poundage charges

## Trespass

These trespass rates are payable to the Council where the stock is impounded in a pound, or direct to the occupier or person having charge of the stock in any other case.

*Note: The fees are set by the Impounding Regulations 1981 statute and do not include GST.*

Description of trespass	Trespass fee per animal per day \$
<b>Trespass on any paddock or meadow or grass or stubble</b>	
<i>Impounding Act 1955: section 16</i>	
Horse, mare, gelding, colt, foal, bull, cow, steer, heifer, calf, ass, mule or deer	2.00
Ram, ewe, wether or lamb	0.50
Goat, or boar, sow or other pig	5.00
<b>Trespass on any land having thereon any growing crop or form which the crop has not been removed, or in any cemetery</b>	
<i>Impounding Act 1955: section 16</i>	
Horse, mare, gelding, colt, foal, bull, cow, steer, heifer, calf, ass, mule or deer	5.00
Ram, ewe, wether or lamb	1.00
Goat, or boar, sow or other pig	10.00

# Parking

## Fees and Charges`

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

### Parking infringement fees

Maximum fees set by the Second Schedule of the Transport Act 1962

Note: GST is not applicable to infringement fees.

Description of infringement	Fixed charge \$
<b>Excess parking</b> <i>For parking on a road in breach of the provisions of the Waikato District Council Parking, Traffic Control and Public Places bylaw 2007 in excess of a period of time fixed by the bylaw or otherwise where the excess is:</i>	
Up to 30 minutes	12.00
More than 30 minutes but no more than 1 hour	15.00
More than 1 hour but no more than 2 hours	21.00
More than 2 hours but no more than 4 hours	30.00
More than 4 hours but not more than 6 hours	42.00
More than 6 hours	57.00
<b>Other parking offences:</b>	
Parking on or within six metres of an intersection	60.00
Parking on or near a pedestrian crossing	60.00
Parking on broken yellow lines	60.00
Double parking	60.00
Inconsiderate parking	60.00
Parking on a clearway	60.00
Parking on a bus only lane	60.00

Description of infringement	Fixed charge \$
Any other parking offence in breach of the Waikato District Council Parking Traffic Control and Public Places Bylaw 2007.	40.00
Other breaches (other than parking breaches) of the Waikato District Council parking, Traffic Control and Public Places Bylaw 2007.	35.00
<b>Towage fees</b>	
<i>Transport (Tow fees) Notice 2004</i>	
<i>Note: Towage of more than 10km from other than urban areas may incur an extra charge</i>	
<b>Vehicle 3500kg or less, gross weight:</b>	
7.00am to 6.00pm Monday to Friday (except public holidays)	52.50
Other times	70.00
<b>Vehicle more than 3500kg, gross weight:</b>	
7.00am to 6.00pm Monday to Friday (except public holidays)	130.00
Other times	200.00
<b>Parking Charges</b>	
General parking	Free
Parking permit for designated spaces (per annum, inclusive of GST at 15%)	347.60

## Vehicle offences

Council staff are able to issue infringement notices for breaches of the Transport (Vehicle and Driver Registration and Licensing) Act 1986, the Land Transport Act 1998, the Transport Act 1962, the Traffic Regulations 1976, the Land Transport (Offences and Penalties) Regulations 1999, the Road Users Rules 2004, and the Tyres and Wheels Rules 2001, including unlicensed and unwarranted vehicles. Infringement fees for such breaches are those set in the relevant legislation.

# Monitoring

## Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

### Monitoring resource consents

*Resource Management Act 1991: section 36*

There shall be a charge of every land use consent (which will be refunded if consent is refused or there are no relevant conditions of consent) relating to the monitoring and associated administration of the consent.

Description of monitoring service	Fixed charge \$
To monitor progress with giving effect to the consent and compliance with consent conditions. For new consents this is payable at issue of consent.	
Yard encroachments	215.00
All other consents	390.00
Cost per additional site inspection if required due to non-compliance with conditions (e.g. required work not done) or where other costs are required to monitor any consent. <i>Note: Monitoring charges for specific consents or specific conditions may be set as a consent condition.</i>	Hourly rate + mileage
<b>Monitoring requirements for Designations or Heritage Orders</b> <i>Resource Management Act 1991: section 36(1)(d)</i>	
The requiring authority or heritage protection authority shall pay the actual and reasonable costs incurred by the Council in monitoring the conditions of notices of requirement.	Actual and reasonable costs

## RMA Infringement fees

Fees set by statute: Resource Management (Infringement Offences) Regulations 1999 and the Litter Act 1979: section 13

Note: GST is not applicable to infringement fees

Description of infringement	Fixed charge \$
Contravention of section 9 (restrictions on the use of land) (s.338(1)(a))	300.00
Contravention of an abatement notice (but not under section 322(1)(c)) (s.338(1)(c))	750.00
Failure to supply information to an enforcement officer (s.338(2)(a))	300.00
Contravention of an excessive noise direction (s.338(2)(c))	500.00
Contravention of an abatement notice about unreasonable noise (s.338(2)(d))	750.00
Administration fee for administration of any non-payment	Actual costs
<b>Litter infringement fees</b>	
Depositing litter in or on any public place or private land without the consent of the occupier; or having deposited any litter, leaving the litter there.	400.00

## Investigation/remediation of environmental incidents and complaints

Description of service	Fixed charge \$
The cost of staff time and expenses associated with the investigation (and remediation if necessary) of environmental incidents and complaints can be recovered for significant non-compliance with the District Plan or for repeat offending where environmental impacts are considered to be more than minor. Staff time in excess of one hour, including travelling and administrative time, will be calculated at the officer's hourly rate.	Hourly rate + mileage & expenses

# Environmental health

## Fees and Charges

(inclusive of GST at 15%, unless otherwise stated)

Effective from 1 July 2011

### Fees charged under the Health (Registration of Premises) Regulations 1966 or Local Government Act 2002

An initial application fee is charged for all registered premises. A fee may be charged for the issue of the first certificate of registration depending on the type of premises and the time of year that it opens. The number of inspections required for the renewal of registration is determined by the potential risk of the activity. Camping grounds, hairdressers, saleyards, funeral directors with mortuaries, offensive trades and food premises not involved in the manufacture or preparation of readily perishable foods are considered low risk and receive one inspection per year. Food premises involved in the manufacture or preparation of readily perishable foods are considered medium risk and receive two inspections per year. Premises which, during the course of an inspection, are found not to comply, and receive written notice of work which is required to be completed within a given timeframe, will be checked after that timeframe. If the required work has not been completed a further notice may be issued and an additional inspection fee charged.

Food premises operating under a Food Safety Programme are charged an initial application fee and an hourly rate for auditing and corrective action follow up activities.

### Registration of premises

*Includes Food Premises subject to the requirements of the Food Hygiene Regulations 1974, Camping Grounds, Hairdressers, Saleyards and Offensive Trades but excludes Funeral Directors.*

Description of service	Fee \$
<b>Application for initial registration of new premises</b> <i>This fee covers any initial consultation and advice, administration costs of setting up the premises in the database and a pre-registration inspection.</i>	
Low risk premises	300.00
Medium risk premises opening for the first time before 31 December (includes second inspection)	547.00
Medium risk premises opening for the first time after 31 December	300.00
<b>Renewal of registration:</b> <i>This fee covers the cost of inspections to be carried out during the registration year. The number of inspections required is determined on the basis of the activity carried out on the premises as described above.</i>	247.00 (per inspection)

Description of service	Fee \$
<p><b>Registration of markets</b></p> <p>Application for initial registration and renewal of registration of food markets. <i>This fee covers any initial consultation and advice, administration costs of setting up the premises in the database, approval of stall holders and inspection.</i></p>	500.00
<p><b>Occasional food stalls</b></p> <p><i>This fee covers administration and inspection of food stalls operating at occasional events (excludes non-profit charitable or community groups).</i></p>	53.50
<p><b>Registration of funeral directors</b></p> <p>Premises with mortuary Initial registration <i>This fee covers any initial consultation and advice, administration costs of setting up the premises in the database and a pre-registration inspection.</i></p>	300.00
<p>Renewal of registration <i>This fee covers the cost of annual inspection of the premises.</i></p>	247.00
<p>Premises with no mortuary - Initial registration</p>	76.00
<p>Renewal of Registration <i>These fees cover the cost of maintaining a register of Funeral Directors in accordance with the Health (Burial) Regulations 1946.</i></p>	76.00
<p><b>Noting of certificates</b></p> <p><i>This fee covers the cost of altering the details in the database and on the certificate of registration after any change in the occupation of premises.</i></p>	76.00
<p><b>Exempt premises</b></p> <p style="text-align: right;">247.00 (per inspection)</p> <p><i>This fee covers the cost of annual inspection of premises specified in Regulation 4(4) of the Food Hygiene Regulations 1974, which are premises exempt from registration but still subject to the requirements of the regulations. This fee is set pursuant to Regulation 83(3) of the Regulations. The number of inspections required is determined on the basis of the activity carried out on the premises.</i></p>	
<p><b>Additional inspections</b></p> <p style="text-align: right;">247.00 (per inspection)</p> <p>Premises which, during the course of an inspection, are found not to comply, and receive written notice of work which is required to be completed within a given timeframe, will be checked after that timeframe. If the required works has not been completed a further notice may be issued and an additional inspection fee charged.</p>	
<p><b>Food premises operating under a food safety programme</b></p> <p>Application for initial registration or for exemption from the</p>	79.00

Description of service	Fee \$
requirements of the Food Hygiene Regulations 1974. <i>This fee covers any initial consultation and advice, and administration costs of setting up the premises in the Council and national databases.</i>	

## Registration of premises continued

Description of service	Fee \$
<b>Application for renewal of registration/exemption</b> <i>This registration fee covers the administration costs of renewing the registration or exemption and updating the Council and national databases.</i>	53.00
<b>All activities associated with auditing of food safety programmes</b> <i>This fee covers all activities associated with auditing of food and safety programmes including site auditing, administration including reports, travel, follow up of corrective action requests.</i>	130.00 per hour (includes mileage)

## Miscellaneous fees and charges

Description of service	Fee \$
<b>Trading in public places</b> <i>Waikato District Council Trading in Public Places Bylaw 2008</i> <i>Note: This fee covers the cost of regulating where and under what conditions persons wishing to trade in public places may operate within the district. Operators selling articles of food for human consumption (other than fruit and vegetables grown on own property) shall also be required to be registered pursuant to the Food Hygiene Regulations 1974. (Council will accept the current health registration of another local authority).</i>	73.60 (per year)
<b>Gaming machines</b> <i>These charges cover the actual and reasonable costs of processing applications for Council consent for a class 4 venue licence including notification, consultation, hearings where required, administration and legal costs.</i>	
Where an application for Council consent for a class 4 venue licence meets all of the criteria within the Council's Gambling Venues Policy, and no hearing is required, a non-refundable fee must accompany the application.	894.50
Where an application for Council consent for a class 4 venue licence does not meet all of the criteria within the Council's gambling Venues Policy, a deposit must accompany the application.	1,431.50 (deposit)
<i>Note: Deposits will be used to pay for costs and fees associated with the application. Any further costs or disbursements will be charged to the applicant if the deposit is not sufficient. Where applicable, any unused portion of the deposit will be refunded to the applicant.</i>	

<b>Excessive noise</b>	268.50
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*Resource Management Act 1991*

This charge covers the costs incurred in seizing, impounding, transporting and storing property seized under sections 323 or 328 of the Resource Management Act 1991.

## Sale of Liquor

Fees are set by the Sale of Liquor Regulations 1990 and include unrounded cents. Consequently it is not possible to give exact change where payments are made in cash and, if the amount includes odd cents, the amount paid in cash will be rounded down to the nearest \$0.10 cents.

*Note: The fees detailed below are those payable at the date of adoption of Council's fees and charges, but are subject to change without notice. Waikato District Licensing Agency (DLA) (the Council) receives the total fee and pays the Liquor Licensing Authority (LLA) a proportion specified by regulation.*

<b>Application fees payable</b>	<b>Total \$</b>	<b>LLA \$</b>	<b>DLA \$</b>
On, off and club licence/renewal	793.24	126.76	666.48
Variation of conditions	793.24	126.76	666.48
Variation (endorsed licence)	134.93	21.47	113.46
On Licence/renewal (BYO)	134.93	21.47	113.46
Off Licence/renewal (caterer or auctioneer)	134.93	21.47	134.93
Manager's certificate renewal	134.93	21.47	113.46
Temporary authority	134.93	-	134.93
Special licence	64.40	-	64.40
Temporary special licence (s.228)	134.93	-	134.93
Records extract	23.51	-	23.51